



The uMzimkhulu municipality an equal opportunity employer requires the services of suitable qualified, skills and experienced candidate for the under mentioned challenging position.

ADVERTISEMENT

Advertisement for Appointment of 2X Members for Disciplinary Board for Financial Misconduct

Requirements

In accordance with the provision of Chapter 2 of the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings; Government Gazette No. 37699 of May 2014 on Local Government Municipal Finance Management Act of 2003, each Municipality is required establish a Disciplinary Board for financial misconduct that will assist the Council or the Board of Directors with the investigation of allegations of financial misconduct and provide recommendations on further steps to be taken regarding disciplinary proceedings, or any other relevant steps that need to be taken. Umzimkhulu Local Municipality Council invites then suitably qualified person to submit their CV's and motivation for their appointment to the Audit Committee Member.

Requirements

Factors which will influence your appointment include:

- NQL 7 or A relevant post graduate diploma in Criminal Justice and Forensic Investigation, Certified Fraud Examiner.
- Certificate in chairing a disciplinary hearing. At least 5+ years' experience in forensic investigation, Risk Management and Audit environment.

The members of the committee should at least meet the following competency requirements: -

- Have the necessary leadership and personal qualities
- Have the ability to lead and participate in the discussions
- Have a good understanding of the committee's position in the governance structure, its role and responsibilities
- Have the ability and capability to conduct the Disciplinary Committee affairs efficiently and effectively
- Ability to communicate effectively, to lead and participate in the discussions
- A good understanding of the treatment of allegations and investigations
- Have a sound knowledge of issues affecting Local Government, expertise/skills and experience in the following fields:
 - Internal Controls
 - King IV report on Corporate Governance
 - Anti-Fraud and corruption
 - Financial and Management Accounting
 - Performance Management

- Forensic Investigating

Key functions

Appointed Disciplinary Board Members will be expected to:

- Assist Council and the Board of Directors with the investigation of allegations of financial misconduct.
- Investigate allegations of financial misconduct in the municipality or municipal entity upon receipt of instruction from Council/ Board of Directors/Accounting Officer.
- Prepare and submit reports to the Municipal Council/Board of Directors/Mayor and Accounting Officer as appropriate for each case.
- Provide recommendations on further steps to be taken regarding disciplinary proceedings, or any other relevant steps to be taken.
- Monitor the institution of disciplinary proceedings against an alleged transgressor.

Remuneration: Members who are appointed will be remunerated for attending meetings in accordance with the prescripts and guidelines of National Treasury for a period of three years.

All applications with comprehensive curriculum Vitae and application letter, certified copies of educational qualification must be addressed to:

The Municipal Manager

Attention: Director Corporate Services

UMzimkhulu Municipality

P.O BOX 53

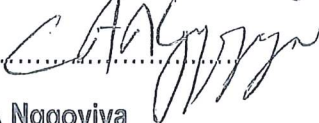
UMzimkhulu

3297

Or hand delivery to 169 main street UMzimkhulu Municipality Old Main Building to the Registry Office.

CLOSING DATE: 27 January 2023

Enquires can be directed to the Human Resources Department no faxed or emailed application will be accepted. UMzimkhulu Municipality is an equal opportunity employer with strong gender bias, women and disabled candidates are encouraged to apply.

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Mr. C.A Ngqoyiya

MUNICIPAL MANAGER.