

169 Main Street  
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Umzimkhulu  
3297



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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 04/08/2022.  
KZN435/22/23/004/PNLG

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY AND DELIVERY OF IDP OUTRACH GROCERIES (12 MONTHS CONTRACT)	ULM-PNLG 002/23	16/08/2022 @ 14:30am

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the **non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **10<sup>th</sup> of August 2022**; cut-off time for buying documents is the **16<sup>th</sup> of August 2022, 15 minutes for briefing session.**

A non-compulsory briefing is session scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS / Commissioned SWORN Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;
- Attach valid lease agreement if the company is leasing the office space  
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates

Copy of a marriage certificate if Municipal account in under your spouse

- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

**80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy.**

### **Second Phase**

- Service providers must meet the specification

**Validity period is 120 days.**

### **Contact Details**

**All Specification enquiries shall be directed to:**

**Attention** : Ms N. Mhlawuli  
**Telephone** : (039) 259 5062  
**Fax No** : (039) 259 0427  
**Email Address** : [mhlawulin@umzimkhulum.gov.za](mailto:mhlawulin@umzimkhulum.gov.za)

**SCM Compliance enquiries shall be directed to:**

**Attention** : Miss O. Basi  
**Telephone** : (039) 259 5034  
**Fax No.** : (039) 259 0427  
**Email Address** : [basio@umzimkhulum.gov.za](mailto:basio@umzimkhulum.gov.za)

### **Closing date**

Tender documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street,

uMzimkhulu, 3297 reception area, not later than **12h: 00, 26<sup>th</sup> of August 2022** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.**

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**K. V. NYAMELA**

**ACTING MUNICIPAL MANAGER**