

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulu.gov.za](mailto:info@umzimkhulu.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

CORPORATE SERVICES

PROVINCE OF KWAZULU-NATAL  
KZN 435

The uMzimkhulu municipality an equal opportunity employer requires the services of suitable qualified, skills and experienced candidate for the under mentioned challenging position.

### **ADVERTISEMENT**

#### **1. INFORMATION TECHNOLOGY OFFICER (TASK GRADE 10)**

**SALARY: R207 486.75 Per annum**

#### **MINIMUM REQUIREMENTS**

- Matric
- Relevant IT Qualification/ Diploma/ Degree with added advantage of A+ Certificate
- 2-3 years' experience in the IT industry

#### **KEY PERFORMANCE AREAS:**

- To efficiently and effectively maintain and support the computer software of the Municipality in order to have a stable level of productivity and performance.
- Assessment of the network environment. Upgrading, replacement and installation of network equipment. Assisting the Network Administrator on network equipment and peripherals which include: Deciding on a network cabling type and topology
- Working on third party Products and Platforms
- Computer licensing and documentations
- Hardware and Software maintenance and support
- Exercise certain controls to track and monitor computer equipment Information, Tenders, Orders, Invoices and Requisitions
- Provide basic telephonic support on Desktop software and printers
- Supervision of Call Logging procedures
- Resolve technical problems with local networks (LAN), wide area networks (WAN) and other systems.
- Conduct a daily IT checklist for each site in order to proactively prevent regular or common faults

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All applications with comprehensive curriculum vitae and application letter, certified copies of education qualification must be addressed to:

The Municipal Manager

Attention: Deputy Corporate Services Manager (MS N.N.NDUKU)

UMzimkhulu Municipality

P.O.BOX 53

UMZIMKULU

3297

Or hand delivery to 169 main street uMzimkhulu municipality old building to the Corporate Services Manager

**CLOSING DATE : 06 SEPTEMBER 2019**

Enquiries can be directed to the corporate services manager .no fax or email application will be accepted uMzimkhulu municipality is an equal opportunity employer with strong gender bias, woman and disabled candidates are encourage to apply

Canvassing support from municipal officials and councillors is prohibited and any person found guilty thereof will be disqualified with immediate effect

The uMzimkhulu municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability, people with disabilities are encouraged to apply and state their disability.

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**Mr Z.S. SIKHOSANA**

**MUNICIPAL MANAGER.**

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