

# UMZIMKHULU LOCAL MUNICIPALITY

## ORGANIZATIONAL STRUCTURE 2022/2023

### OVERALL PURPOSE

The purpose of the structure is to provide local government services to the jurisdiction of Umzimkhulu Local Municipality based on legislation and in collaboration with other spheres of government & organs of state. The Municipality is expected to review and revise the organisational structure with the changing requirements of the organisation from time to time and also to realize the setting goals and expectations in reaching the key performance areas as indicated in the IDP.

### FUNCTIONS

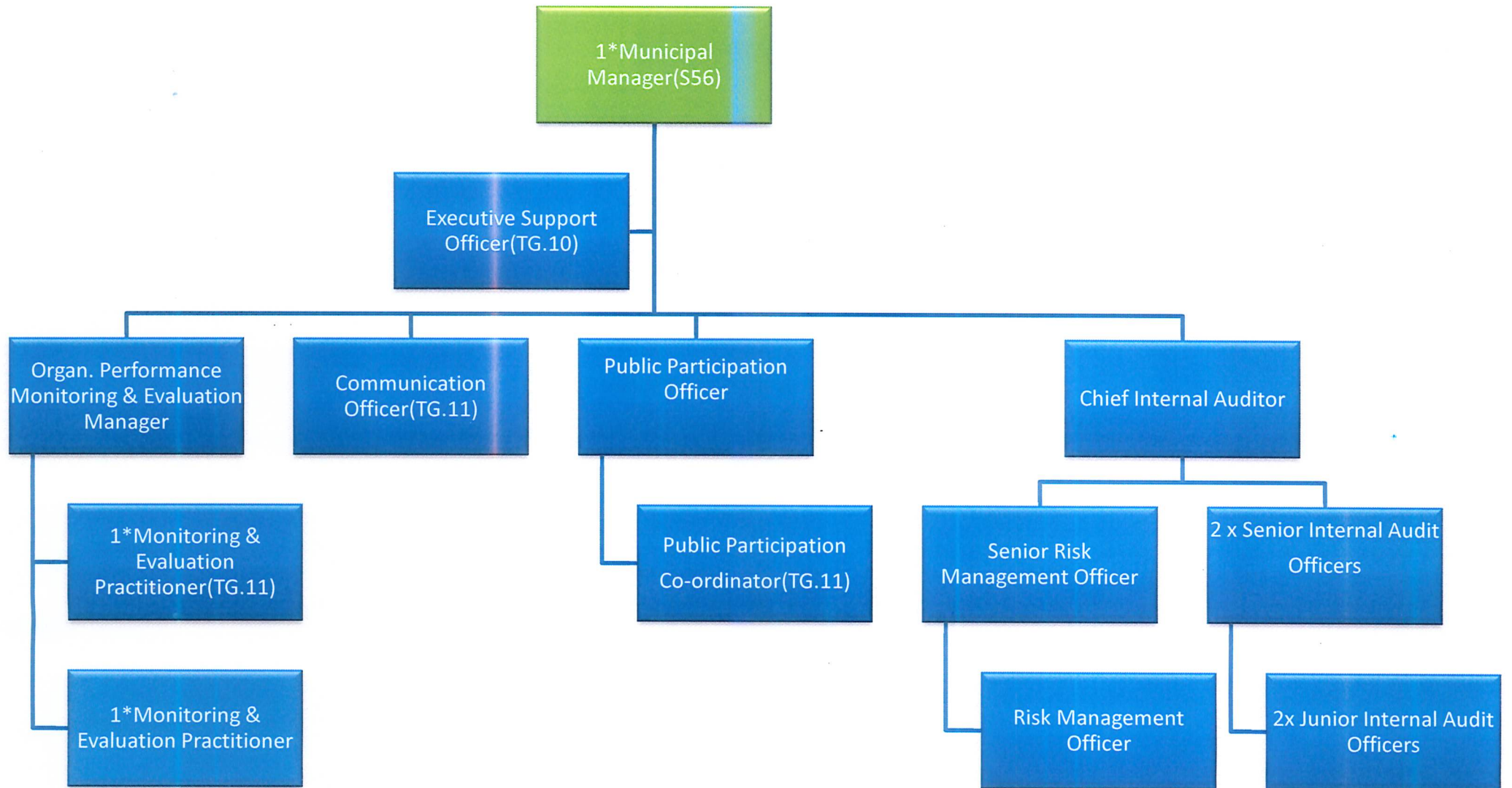
1. To provide community & citizen services
2. To provide & maintain existing municipal infrastructure to enable service delivery
3. The efficient management of the finances of the municipality based on the MFMA
4. To coordinate strategic planning & governance within the municipality
5. Provide corporate services auxiliary functions of a municipality

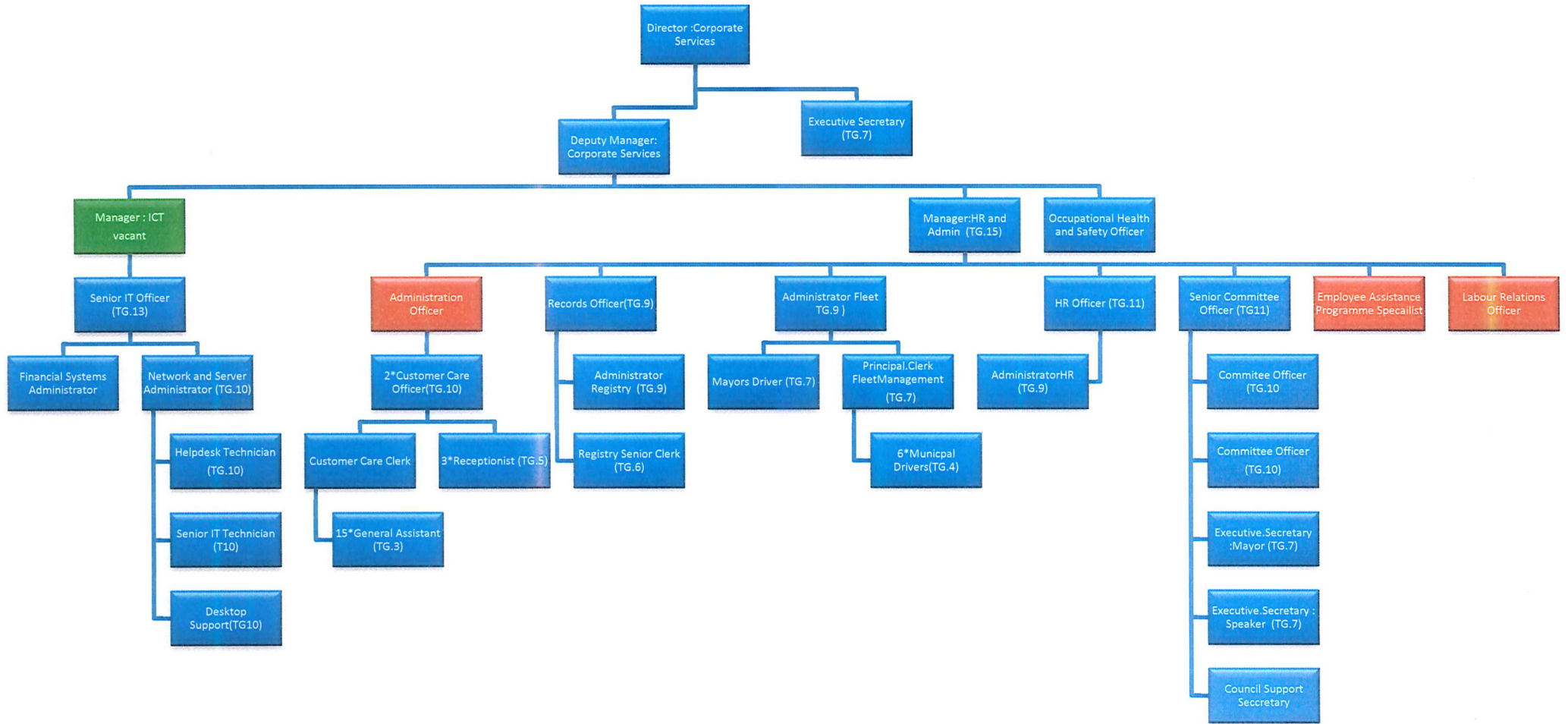
APPROVED AND SIGNED BY:

  
MR. KV NYAMELA (ACTING MUNICIPAL MANAGER)

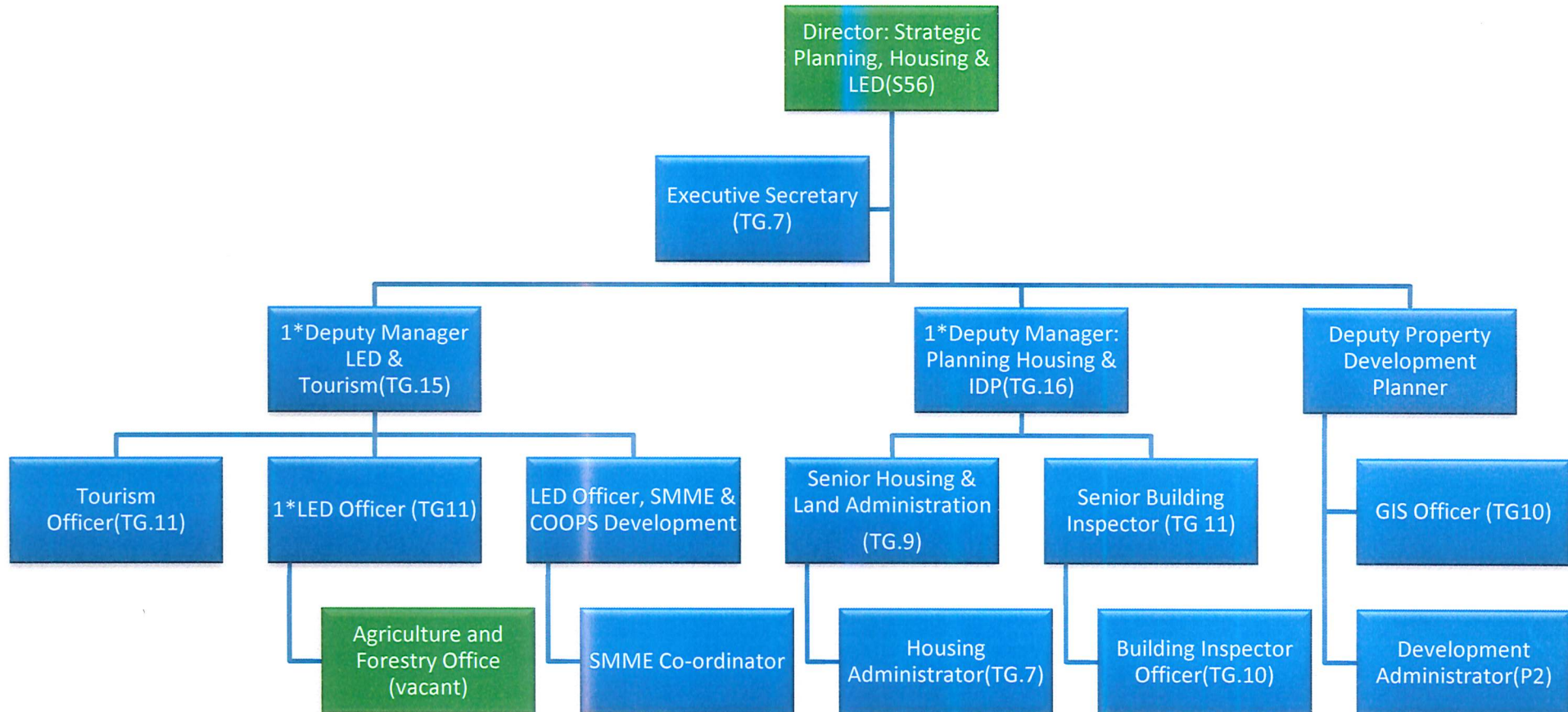
Office of the Municipal Manager	Community & Social Services	Infrastructure and Engineering	Budget & Treasury Office	Strategic Planning, Housing & LED	Corporate Services
<p><b><u>PURPOSE</u></b> Provide leadership to the municipality &amp; support council in fulfilling its mandate</p>	<p><b><u>PURPOSE</u></b> To provide social &amp; citizen services</p>	<p><b><u>PURPOSE</u></b> To provide capital &amp; maintain existing infrastructure</p>	<p><b><u>PURPOSE</u></b> The efficient management of the finances of the municipality</p>	<p><b><u>PURPOSE</u></b> To coordinate planning activities of the municipality</p>	<p><b><u>PURPOSE</u></b> Undertake corporate &amp; administrative services</p>
<p><b><u>FUNCTIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Internal audit</li> <li>2. Risk Management.</li> <li>3. Inter-governmental Relations</li> <li>4. Organizational performance</li> <li>5. Public Participation</li> <li>6. Communications</li> </ol>	<p><b><u>FUNCTIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Municipal Health Services</li> <li>2. Traffic &amp; other By-Laws regulation &amp; enforcement</li> <li>3. Undertake Special programs services</li> <li>4. Coordinate disaster &amp; Firefighting services</li> <li>5. Sports, Recreation, Libraries, Cemeteries, Arts &amp; Culture</li> <li>6. Enforcement of municipal By-Laws</li> <li>7. Coordination of OSS</li> </ol>	<p><b><u>FUNCTIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Project Management</li> <li>2. Municipal Infrastructure maintenance</li> <li>3. Provision of road and Storm water</li> <li>4. Coordinate water management</li> <li>5. Coordinate electricity</li> <li>6. Provide waste management and environmental management services.</li> </ol>	<p><b><u>FUNCTIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Coordination of budget</li> <li>2. Expenditure, financial control &amp; reporting</li> <li>3. Credit management &amp; revenue collection</li> <li>4. Provide Supply chain management services</li> <li>5. Contracts Management</li> <li>6. Provide support &amp; capacity to line functions on budgeting &amp; treasury</li> </ol>	<p><b><u>FUNCTIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Coordinate development of IDP</li> <li>2. Conduct town &amp; spatial development planning</li> <li>3. Coordinate municipal By-Laws</li> <li>4. Facilitate local economic development</li> <li>5. Coordinate housing development Building regulations &amp; enforcement</li> </ol>	<p><b><u>FUNCTIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Provide HR management &amp; HRD services</li> <li>2. Employee Wellness services</li> <li>3. Provide Auxiliary services</li> <li>4. Provide IT services</li> <li>5. Provide Council support services</li> <li>6. Provide support &amp; capacity to line functions on HR functions</li> <li>7. Labour Relations</li> </ol>

## OFFICE OF THE MUNICIPAL MANAGER



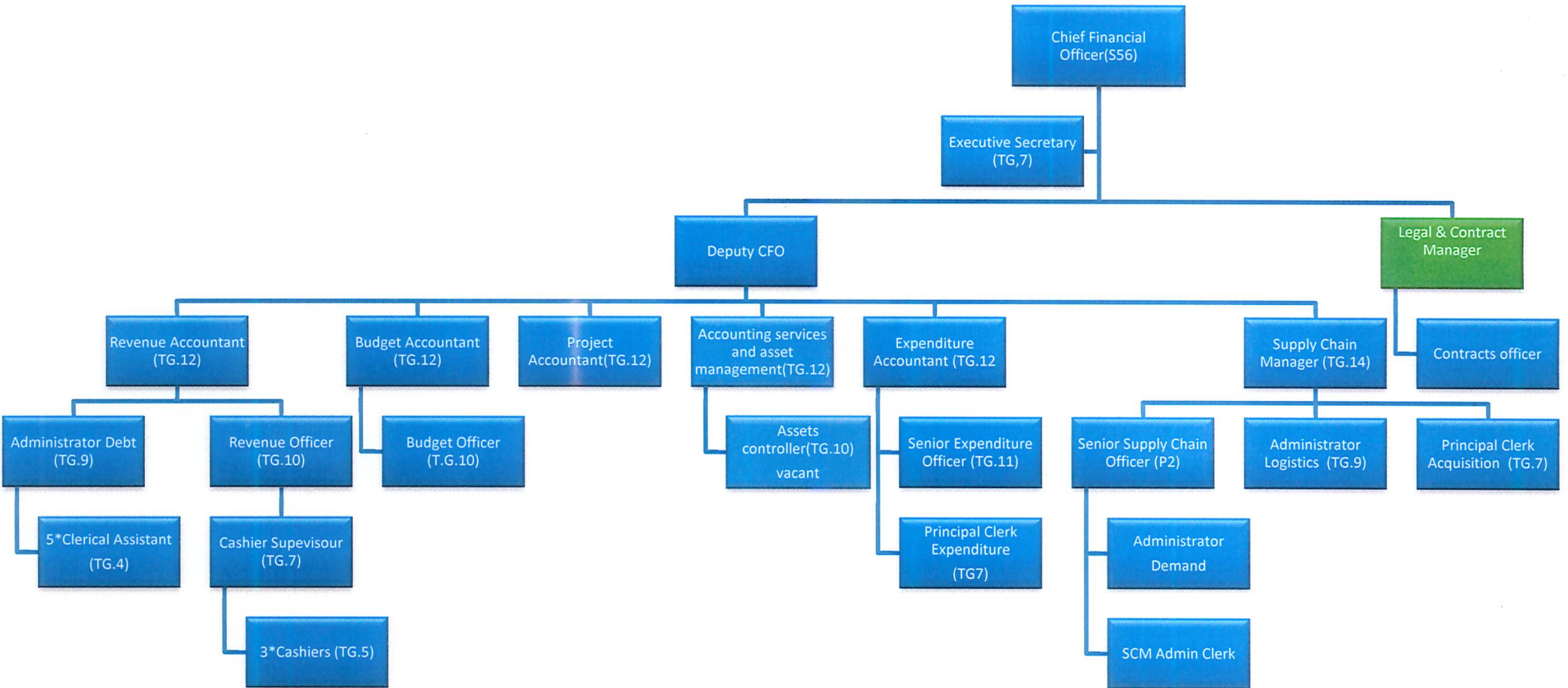


# STRATEGIC PLANNING, HOUSING & LED





# BUDGET & TREASURY OFFICE



# INFRASTRUCTURE AND ENGINEERING

