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## CORPORATE SERVICE DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

25 AUGUST 2020

### To whom it may concern

Due to the meeting we held for supply & deliver /maintain air conditioners bidders, on the 21/08/2020, BID NO. ULM-CORP 001/21. As per questions raised in the meeting it was clear that more clarity, changes and additional information has to be provided for bidders to be able to understand the expectation of UMzimkhulu Municipality.

### 1. INTRODUCTION OF THE PROJECT

UMzimkhulu Municipality will acquire a service provider that will supply, install, service, and repair/maintain air conditioners for a period of three years.

<b>Methodology 1</b> (turnaround time ) <b>Installation of all new air conditioners</b> after appointment and signing of Contract	Clear methodology with concise work breakdown structure, time frames and for activities performed of one month	<b>Good</b>	<b>10</b>	Project methodology
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### First phase

Description	Size	Rate
<b>New installations</b>		
Supply new air conditioners & Installation	36 000 btu	
<b>Service minor</b>		
Minor Service existing air conditioners	48 000 btu	

<b>Major Service</b>		
Major service	48 000btu	

Hope you will find the above in order.

**Proposed by:-**

**Mr. M. Jaca**

*P.P. Mshali*  
..... (Customer Care Officer)

**Approved by:-**

**Mr. Z. S. Sikhosana**

*[Signature]*  
..... (Municipal Manager)