

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 24/01/2020  
KZN435/19/20/ 018 INFR

### INVITATION TO TENDER ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	COMPULSORY BRIEFING - DATE	CIDB GRADING
Construction of Matsheni Access Road – Ward 06	ULM-INFR 015 /20	03/02/2020 @ 11h:00	4CE OR HIGHER
Construction of Gcebani Access Road – Ward 15	ULM-INFR 016/20	03/02/2020 @ 11h:00	5CE OR HIGHER
Construction of Ngunjini Access Road – Ward 08	ULM-INFR 017/20	03/02/2020 @ 11h:00	4CE OR HIGHER
Construction of Washbank Access Road – Ward 20	ULM-INFR 018/20	03/02/2020 @ 11h:00	4 CE OR HIGHER

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R500 per document** or a bank guaranteed cheque made out to **uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **28<sup>th</sup> of January 2020**; cut-off time for buying documents is the **3<sup>rd</sup> of February 2020**, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at **Umzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, UMzimkhulu 3297**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original with the SANAS logo and verified by agencies accredited by SANAS / Original SWON Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors , owners , shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;
- Attach valid lease agreement if the company is leasing the office space  
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents , siblings , grandparents and you are not paying any Municipal rates  
Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head ( example is provided in the tender document).

Service providers must meet the minimum threshold **percentage for local production and content for the Steel products and content for Steel production and components for Construction of 100% in accordance with the terms of Regulation 13 of the Preferential Procurement Regulations, 2017. 80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

Only locally product goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender

**Validity period is 90 days**

**Objective Criteria**

**“The municipality reserves the right not to award more than one tender / contract per supplier “**

**Evaluation criteria**

**Criteria for Functionality**

**Minimum threshold (60%/34 points)**

<b>Key aspect of criterion</b>	<b>Relevant Experience</b>	<b>Max. Points</b>
<b>Experience of Bidder</b>	The bidder must have experience in road construction projects completed over the past 10 years (1 July 2009 up to date). Tenders to	<b>20</b>

	<p>submit a letter of appointment, completion certificate and performance assessment form. Each project must have the signed dated and stamped performance assessment form and be attached on the relevant page of the Returnable Document. The bidder, in their list of projects, must include the name of traceable references with contact details for verification in order to score points.</p> <p>Points will be allocated as follows:</p> <table border="1" data-bbox="456 595 1169 891"> <thead> <tr> <th>Projects Completed</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>5 or more projects</td> <td>20</td> </tr> <tr> <td>4 projects</td> <td>15</td> </tr> <tr> <td>3 projects</td> <td>10</td> </tr> </tbody> </table>	Projects Completed	Points to be scored	5 or more projects	20	4 projects	15	3 projects	10	
Projects Completed	Points to be scored									
5 or more projects	20									
4 projects	15									
3 projects	10									
<p><b>Qualifications and experience of Contracts Manager</b></p>	<p>The Contracts Manager must have a minimum qualification of B. Tech/ BSc in Civil Engineering or higher qualification in Civil Engineering. The certified copy of the qualification and CV detailing years of experience must be attached in order to score points.</p> <p>Points will be allocated as follows:</p> <table border="1" data-bbox="456 1144 1169 1435"> <thead> <tr> <th>Years of experience</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>5 or more years</td> <td>15</td> </tr> <tr> <td>4 years</td> <td>10</td> </tr> <tr> <td>3 years</td> <td>7.5</td> </tr> </tbody> </table>	Years of experience	Points to be scored	5 or more years	15	4 years	10	3 years	7.5	<p><b>15</b></p>
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<p><b>Qualification and Experience of the Site Agent</b></p>	<p>The Site Agent must have a Civil Engineering National Diploma or NQF Level 5 experience and the CV detailing years of experience must be attached in order to score points.</p> <p>Points will be scored as follows:</p> <table border="1" data-bbox="456 1693 1169 1906"> <thead> <tr> <th>Years of experience</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>5 or more years</td> <td>5</td> </tr> <tr> <td>4 years</td> <td>2.5</td> </tr> </tbody> </table>	Years of experience	Points to be scored	5 or more years	5	4 years	2.5	<p><b>5</b></p>		
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<p><b>Construction Method Statement</b></p>	<p>The bidder must attach the method statement relevant to the tendered project (maximum 3 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities (in construction sequence), Construction Administration, Quality Management, Health and Safety Plan and anticipated labour demand.</p> <p>Points will be scored as follows:</p> <ul style="list-style-type: none"> <li>• Method statement met all the requirements = 5 points</li> <li>• Acceptable method statement. Only provided limited information = 2.5 points</li> </ul>	<p><b>5</b></p>								
<p><b>PLANT AND EQUIPMENT</b></p>	<p>Points will be allocated as indicated below for plant and equipment <b>owned</b> by the Tenderer, and which will be available for the project, should the Tenderer be successful:</p> <p>Resources <b>to be hired</b> by the Contractor</p> <p>If the contractor does not own some or any of the plant listed above, and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent from the Plant Hire Company is attached. The letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be qualified and certified by a Registered Commissioner of Oaths. <i>Details of owned and hired plant and equipment are to be entered in <b>Form D</b> of the Returnable Schedule.</i></p> <table border="1" data-bbox="456 1711 1276 1998"> <thead> <tr> <th>Required Plant</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>1 Motor Grader</td> <td>2</td> </tr> <tr> <td>2 10 cube Tipper Trucks</td> <td>2</td> </tr> <tr> <td>1 25t Excavator</td> <td>2</td> </tr> </tbody> </table>	Required Plant	Points to be scored	1 Motor Grader	2	2 10 cube Tipper Trucks	2	1 25t Excavator	2	<p><b>12</b></p>
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	1 Water Truck	2	
	1 Grid/Pad foot Roller (15t)	2	
	All plant is owned	2	

**The procedure for the evaluation of responsive tenders is Method 4 (Financial Offer, Quality and Preferences) and Quality will be evaluated prior to financial and Preference as follows:**

**Functionality/quality: tender must achieve at least 60% (34/57) in order to qualify for the second stage. The 80/20 scoring will apply.**

**NB** It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

## **Contact Details**

**All other enquiries shall be directed to:**

**Attention** : Mr L Mgcwaba  
**Telephone** : (039) 259 5069  
**Fax No** : (039) 259 0427  
**Email Address** : [mgcwabal@umzimkhululm.gov.za](mailto:mgcwabal@umzimkhululm.gov.za)

## **Closing date**

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 14<sup>th</sup> of February 2020** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**