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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 29/07/2019
KZN435/19/20/ 003 INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE	CIDB GRADING
Construction of Retaining Wall at New Testing Ground Ward 16	ULM-INFR 002/20	07/08/2019 @ 11h:00	3 -4 CE ONLY or 3 -4 GB ONLY

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R200 per document** or a bank guaranteed cheque made out to **uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **01st of August 2019**; cut-off time for buying documents is the **07th of August 2019**, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at **Umzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, UMzimkhulu 3297**

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original with the SANAS logo and verified by agencies accredited by SANAS / Original SWON Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;
Attach valid lease agreement if the company is leasing the office space
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates

Copy of a marriage certificate if Municipal account in under your spouse

- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

Service providers must meet the minimum threshold **percentage for local production and content for the Steel products and content for Steel production and components for Construction of 100% in accordance with the terms of Regulation 13 of the Preferential Procurement Regulations, 2017.**

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Only locally product goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender

Evaluation criteria

Criteria for Functionality

Minimum threshold (60% or 47 Points)

Key aspect of criterion	Basis for points allocation	Points allocation	Verification Method
<p>Experience of the Bidder (Name of traceable reference with contact details to be included for verification)</p> <p>Use attached template, this template is to be filled by the respective Project Manager or Manager in charge and must be signed, dated, stamped and be accompanied by completion certificates.</p>	<p>The bidder must have 5 successfully completed Segmented Concrete Block Retaining Wall Projects in the past 10 years (1 July 2009 to 1 July 2019). Tenders to submit a letter of appointment and completion certificate, if extension of time was granted contractor should submit a letter of approval for extension of time.</p> <p>Five or more projects.....</p> <p>Four projects.....</p> <p>Three projects.....</p>	<p>20</p> <p>15</p> <p>10</p>	<p>List of Projects, Letter of appointment, completion certificates and Reference Letter.</p>
<p>Qualifications and experience of site agent</p>	<p>National Diploma Civil Engineering or relative NQF level 5 with experience in the Civil Engineering field:</p> <p>Five or more years' experience.....</p> <p>Four years' experience.....</p> <p>Three years' experience.....</p>	<p>20</p> <p>15</p> <p>10</p>	<p>Curriculum Vitae with Certified Copy of Qualification.</p>

Experience of foreman	NQF Level 2 with experience in the construction of Segmented Concrete Block Retaining Wall Projects:		Curriculum Vitae with traceable references
	Five or more years' experience..... Four years' experience..... Three years' experience	10 5 2.5	
Construction Method Statement relevant to the nature of the tendered project, shall include the following sub-headings: 1.Approach Method, 2.Time Frames (binding), 3.Activities (in construction sequence), 4.Construction Administration, 5.Quality Management, 6.Health and Safety Plan, 7.Environmental Management Plan.	Method statement shall show bidders understanding of the project demands, it is binding, and will be scored per listed topic as follows: Each topic that met all the requirements scores 2 point. Each topic that only provided limited information scores 1 point.	14	Brief (3 Pages Maximum)

The procedure for the evaluation of responsive tenders is Method 4 - Financial Offer, Quality and Preferences, and Quality will be evaluated prior to financial and Preference as follows:
Functionality/quality: tender must achieve at least 60% (47/78) in order to qualify for the second stage. The 80/20 scoring will apply.

The points associated with the comprehensive proposal will be awarded as reflected in the above table. The bidder must score at least 50% in each of the above segment. Even if the bidder has scored 60% threshold but fail to score 50% on one or more of the segments above, the bidder will be considered non-responsive.

Contact Details

All other enquiries shall be directed to:

Attention : Mr L Ndzoyiya
Telephone : (039) 259 5041
Fax No : (039) 259 0427
Email Address : ndzoyival@umzimkhulum.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 23rd of August 2019** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

<p>Points will be allocated as indicated below for plant and equipment owned by the Tenderer, and which will be available for the project, should the Tenderer be successful:</p> <p>Resources to be hired by the Contractor</p> <p>If the contractor does not own some or any of the plant listed above, and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent is attached from a Plant Hire Company. The letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be unqualified and certified by a Registered Commissioner of Oaths. Proof of ownership for the plant must be attached with traceable vehicle license</p>	<ul style="list-style-type: none"> • Owns between 1 or more TLB • Owns 1 or more 10m³ capacity tip trucks • Owns one or more 4 ton trucks • Contractor owns complete plant requirements 	<p>2</p> <p>2</p> <p>2</p> <p>2</p>	<p><i>Details of owned and hired plant and equipment are to be entered in Form D of the Returnable's Schedule.</i></p>
<p>Letters of guarantee</p>	<ul style="list-style-type: none"> • from authorized financial institution • Broker 	<p>6</p> <p>3</p>	<p>Letter of guarantee must be attached on returnable schedules</p>

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Z. S. SIKHOSANA
MUNICIPAL MANAGER