

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 27/06/2019
KZN435/18/19/ 041 INFR

INVITATION TO TENDER ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE	CIDB GRADING
Construction of Malenge Community Hall Ward 03	ULM-INFR 045/19	08/07/2019 @11h:00	5GB OR HIGHER
Construction of Nongingqa Community Hall Ward 04	ULM-INFR 046/19	08/07/2019 @11h:00	5GB OR HIGHER
Construction of Dumisa Community Hall Ward 21	ULM-INFR 047/19	08/07/2019 @11h:00	5GB OR HIGHER
Construction of Khiliva Community Hall Ward 22	ULM-INFR 048/19	08/07/2019@ 11:00	5GB OR HIGHER

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R500 per document** or a bank guaranteed cheque made out to **uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **01st of July 2019**; cut-off time for buying documents is the **08th of July 2019**, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at **Umzimkhulu Municipality Main Building Boardroom, 169 Main Street, UMzimkhulu 3297**

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Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original with the SANAS logo and verified by agencies accredited by SANAS / Original SWON Affidavit
- MBD 4, 8 & 9 -
- Municipal rates certificate / statement for the directors with share percentage in the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or;
Attach valid lease agreement if the company is leasing the office space
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents , siblings , grandparents and you are not paying any Municipal rates
Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

Service providers must meet the minimum threshold **percentage for local production and content for the Steel products and content for Steel production and components for Construction of 100% in accordance with the terms of Regulation 13 of the Preferential Procurement Regulations, 2017.**

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Only locally product goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender

“The municipality reserves the right not to award more than one tender / contract per supplier “(

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Evaluation criteria

Criteria for Functionality

Minimum threshold (60% or 51 Points)

Key aspect of criterion	Basis for points allocation	Score	Max. Points	Verification Method
<p>Experience of the Bidder (Name of traceable reference with contact details to be included for verification)</p> <p>(Use template attached. This to be filled by the project manager/client signed, dated, stamped and be by completion certificates or attach letter supporting the above from manager or client)</p>	Four completed (building construction) in the last 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Excellent	20	List of Projects
	Three completed (building construction) in the last 10 years.	Good	15	List of Projects
	Two completed (building construction) in the last 10 years.	Fair	10	List of Projects
<p>Qualifications and experience of site agent</p>	National Diploma or NQF 5 with 5 years' experience or more	Good	20	Certified Copy of Qualification to be attached
	National Diploma or NQF 5 with 3 - 4 years' experience	Fair	10	Certified Copy of Qualification to be attached
<p>Experience of foreman</p>	5 or more years' experience in building construction	Good	5	Curriculum Vitae to be attached

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	3 - 4 years' experience in building construction	Fair	2.5	Curriculum Vitae to be attached
Accreditation	<p>At least one director within the company shall be registered with NHBRC</p> <p>OR</p> <p>The Site Agent involved in the project and under the employment of the company shall be registered with NHBRC</p> <p><i>(It is compulsory to attach CERTIFIED proof of registration reflecting the professional registration number).</i></p>	<p>20</p> <p>10</p>		
<p>Construction Method Statement (relevant to the tendered project-maximum 2 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities(in construction sequence), Construction Administration, Quality Management, Health and Safety Plan, Environmental Management</p>	Method statement met all the requirements.	Good	5	Brief (3 Pages Maximum)
	Acceptable method statement. Only provided limited information	Fair	2.5	Brief (3 Pages Maximum)

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<p>Points will be allocated as indicated below for plant and equipment owned by the Tenderer, and which will be available for the project, should the Tenderer be successful:</p> <p>Resources to be hired by the Contractor</p> <p>If the contractor does not own some or any of the plant listed above, and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent is attached from a Plant Hire Company. The letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be unqualified and certified by a Registered Commissioner of Oaths.</p>	<ul style="list-style-type: none"> • Owns one or more 4 ton truck • Owns one or more water trucks (5000l or larger) • 20 Ton Excavator • 10 Cube Tipper • Contractor owns complete plant requirements 		<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2(Bonus points)</p>	<p><i>Details of owned and hired plant and equipment are to be entered in Form D of the Returnables Schedule.</i></p> <p>Attach certified copies of Logbooks</p>
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Letters of guarantee (Guarantee must be 10% of tender sum)	The Performance Guarantee to be equal to 10% of tender sum. The letter of intent to provide performance guarantee must be attached on the returnable documents. <ul style="list-style-type: none">• Authorized institution• Broker		5 2.5	Letter of guarantee must be attached on returnable schedules
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The procedure for the evaluation of responsive tenders is Method 4 (Financial Offer, Quality and Preferences) and Quality will be evaluated prior to financial and Preference as follows:

Functionality/quality: tender must achieve at least 60% (**51/85**) in order to qualify for the second stage. The 80/20 scoring will apply.

The points associated with the comprehensive proposal will be awarded as reflected in the above table. **The bidder must score at least 50% in each of the above segment. Even if the bidder has scoped 60% threshold but fail to score 50% on one or more of the segments above, the bidder will be non-responsive.**

120 days Price Validity

Contact Details

All other enquiries shall be directed to:

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Attention : Mr L Mgwaba
Telephone : (039) 259 5069
Fax No : (039) 259 0427
Email Address : mgcwabal@umzimkhululm.gov.za
Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 19th of July 2019** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

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Z. S. SIKHOSANA
MUNICIPAL MANAGER