

169 Main Street  
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Umzimkhulu  
3297



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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 04/03/2021  
KZN435/20/21/ 012/ INFR

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	TENDER NUMBER	BRIEFING DATE	CIDB GRADING
<b>Pool of Contractors for Maintenance and Repairs of All Municipal Streetlights, High Masts, Municipal General Building Electrical Installation and Back-Up Generator (36 Months Contract)</b>	ULM-INFR022/21	15/03/2021 @ 10:00am	2 EP, EB & ME or Higher

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za))/ will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 09<sup>th</sup> of March 2021; cut-off time for buying documents is the 15<sup>th</sup> of March 2021, 15 minutes before the briefing time

Briefing meeting (Non-compulsory) is scheduled to take place at **Umzimkhulu Municipality Makhosini Boardroom, 247 Mzimkhulu Mlonyana Street, UMzimkhulu 3297**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS / Commissioned SWORN Affidavit
- MBD 4, 8 & 9 -

- Municipal rates and services certificate / statement / billing for the directors , owners , shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;  
Attach valid lease agreement if the company is leasing the office space  
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents , siblings , grandparents and you are not paying any Municipal rates  
Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head ( example is provided in the tender document).

**Functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

**Conditions of Tender**

- **80/20 Preference Point System will be considered at a later stage during the receipt of quotation(s) as and when required:**
- **Local content requirement will be applicable on certain request at a later stage and applicable MBD forms will be compulsory.**
- **The appointment to enter into a pool is conditional, it does not yet guarantee appointment to execute specific project(s), it must be noted that there is a possibility to run the entire 36 months without getting appointed.**

**Evaluation criteria**

**STRRETLIGHTS AND HIGH MASTS**

**Evaluation criteria**

**Functionality**

**Evaluation minimum threshold is 60% or 36 points**

<b>Criteria</b>	<b>Criteria Description</b>	<b>Points allocation</b>
<b>Relevant Experience (Names of traceable references with contact details to be included for verification)</b>	<p>Completed project either in (streetlights, high mast lighting)</p> <p>Completed more than two (2) Projects (Attach letters of appointment with contactable persons and completion certificate) .....<b>40 points</b></p> <p>Completed One projects (Attach letters of appointment with contactable persons and completion certificate ) ...<b>20 points</b></p> <p><b>(BIDDERS SHOULD BE REGISTERED WITH CIDB)</b></p>	<b>40</b>

<b>KEY PERSONNEL (COMPULSORY)</b> <b>Attached proof and CV with relevant experience</b> NB: attach all qualifications related to the project and certified copies of qualification.	Site Supervisor shall have a minimum of 1-6 years of relevant working experience and minimum of NQF L3 qualification in Electrical. Eskom LV authorisation certificate.	<b>20</b>				
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">4-6 Years</td> <td style="width: 50%;">20 Points</td> </tr> <tr> <td>1-3 Years</td> <td>10 Points</td> </tr> </table>		4-6 Years	20 Points	1-3 Years	10 Points
	4-6 Years		20 Points			
1-3 Years	10 Points					

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive**

### MUNICIPAL BUILDING MAINTENANCE

#### Evaluation criteria

#### Functionality

**Evaluation minimum threshold is 60% or 36 points**

Criteria	Criteria Description	Points allocation				
<b>Relevant Experience (Names of traceable references with contact details to be included for verification)</b>	Completed project in general building electrical installation)  Completed more than two (2) Projects (Attach letters of appointment with contactable persons and completion certificate) ..... <b>40 points</b>  Completed One projects (Attach letters of appointment with contactable persons and completion certificate) ... <b>20 points</b>  <b>(BIDDERS SHOULD BE REGISTERED WITH CIDB)</b>	<b>40</b>				
<b>KEY PERSONNEL (COMPULSORY)</b> <b>Attached proof and CV with relevant experience</b> NB: attach all qualifications related to the project and certified	Site Supervisor shall have a minimum of 1-6 years of relevant working experience and minimum of NQF L3 qualification in Electrical and a valid Wireman's certificate.	<b>20</b>				
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">4-6 Years</td> <td style="width: 50%;">20 Points</td> </tr> <tr> <td>1-3 Years</td> <td>10 Points</td> </tr> </table>		4-6 Years	20 Points	1-3 Years	10 Points
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copies of qualification		
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**BACK-UP GENERATORS MAINTENANCE**

**Evaluation criteria**

**Functionality**

**Evaluation minimum threshold is 60% or 36 points**

<b>Criteria</b>	<b>Criteria Description</b>	<b>Points allocation</b>
<b>Relevant Experience (Names of traceable references with contact details to be included for verification)</b>	<p>Completed project in generators</p> <p>Completed more than One Projects ;</p> <ol style="list-style-type: none"> <li>1. Attach letters of appointment with contactable references accompanied with completion certificate Or</li> <li>2. job card / task order .....<b>40 points</b></li> </ol> <p>Completed One projects ;</p> <ol style="list-style-type: none"> <li>1. Attach letters of appointment with contactable references accompanied with completion certificate Or</li> <li>2. job card / task order.....<b>20 points</b></li> </ol> <p><b>(BIDDERS SHOULD BE REGISTERED WITH CIDB)</b></p>	<b>40</b>

<b>KEY PERSONNEL (COMPULSORY)</b> <b>Attached proof and CV with relevant experience</b>  <b>NB: service provider must have both diesel mechanics and electrician personnel.</b>	1. Bidder must attach the CVs of the key personnel's namely Diesel Mechanic & electrician 2. Certified copies of Qualification as per criteria below must be attached ;	<b>20</b>						
	<table border="1"> <thead> <tr> <th>Personnel</th> <th>Certificate</th> </tr> </thead> <tbody> <tr> <td>Diesel Mechanic</td> <td>Trade test</td> </tr> <tr> <td>Electrician</td> <td>wireman's license</td> </tr> </tbody> </table>		Personnel	Certificate	Diesel Mechanic	Trade test	Electrician	wireman's license
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	Diesel Mechanic		Trade test					
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Electrician								
4-6 Years	10 Points							
1-3 Years	5 Points							
<b>Both personnel must meet minimum experience</b>								

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive**

**120 days Price Validity**

**Contact Details**

**SCM Compliance enquiries shall be directed to:**

**Attention** : Miss O. Basi  
**Telephone** : (039) 259 5034/083 782 2218  
**Fax No.** : (039) 259 0427  
**Email Address** : [basio@umzikhulum.gov.za](mailto:basio@umzikhulum.gov.za)

**All Technical enquiries shall be directed to:**

**Attention** : Mr S. Dzanibe  
**Telephone** : (039) 259 5067/065 911 0404  
**Fax No** : (039) 259 0427  
**Email Address** : [dzanibes@umzikhulum.gov.za](mailto:dzanibes@umzikhulum.gov.za)

**Closing date**

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 09<sup>th</sup> of April 2021** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.  
Tenders may only be submitted on the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**