

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulu.gov.za
Tel: (039) 259 5000/5400
Fax: (039) 259 0427

CORPORATE SERVICES

PROVINCE OF KWAZULU-NATAL
KZN 435

The uMzimkhulu municipality an equal opportunity employer requires the services of suitable qualified, skills and experienced candidate for the under mentioned challenging position.

RE-ADVERTISEMENT

1. RISK MANAGEMENT OFFICER

Permanent position

ANNUAL SALARY SCALE : (R289 985.76 pa - R358 992.84 pa)

Applicable Benefits: Medical Aid Optional, Pension, 13th Cheque, Homeowners allowance

MINIMUM REQUIREMENTS

- Bachelor's Degree in Risk Management, Internal Auditing.
- Knowledge of MFMA, National Treasury Regulations, Public Sector Risk Management Framework and King IV.
- At least 2–3 years' experience in risk management, preferably in the public sector or municipal environment.
- Strong analytical skills and ability to facilitate risk assessment workshops.
- Membership with the Institute of Risk Management in South Africa will be an added advantage.

SKILLS AND COMPETENCIES

- Municipal Finance Management Act (MFMA).
- Municipal Systems Act.
- Risk Management Frameworks – Knowledge of risk management Standards, Enterprise Risk Management (ERM) principles and municipal risk registers.
- Compliance Management- Familiarity with compliance monitoring processes, compliance checklists and audit requirements.
- Fraud Prevention- Knowledge of anti-fraud policies, whistle-blower protection and municipal ethics codes.

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KEY PERFORMANCE AREAS:

- Developing, implementing and maintaining the Municipality's Risk Management processes through the framework, risk management policy and risk plan.
- Facilitate risk assessments across all departments and ensure periodic review of operational and strategic risks.
- Maintaining the municipal risk register and ensure continuous monitoring of key risks and controls.
- Coordinate risk awareness programmes and provide training to staff on risk management processes.
- Conduct compliance reviews and support the development of mitigation plans.
- Prepare risk management reports for management, Audit Committee, Risk Committee and Council.
- Support internal audit processes and ensure alignment between risk management and internal audit plans.
- Ensure adherence to relevant legislative frameworks (MFMA, Municipal Systems Act, King IV, etc.).
- Monitor emerging risks and recommend appropriate risk mitigation measures.
- Identifies and defines the immediate and short objectives/plans associated with risk management functions.

All applications with comprehensive Curriculum Vitae and Application form, Certified copies of educational qualifications must be addressed to:

The Municipal Manager

Attention: Director Corporate Services

UMzimkhulu Municipality

P.O. Box 53

UMzimkhulu

3297

Or hand delivery to 169 main street Umzimkhulu Municipality Old Main Building to Registry Office.

CLOSING DATE: 02 September 2026

If an applicant has not received any communication from us within 90 days of the application closing date, they should consider their application unsuccessful.

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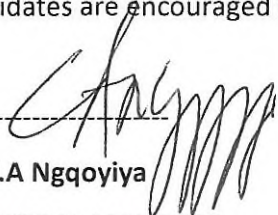


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Enquiries can be directed to the Director Corporate Services. **No faxed or emailed application will be accepted.** Umzimkhulu Municipality is an equal opportunity employer with strong gender bias, woman disabled candidates are encouraged to apply.


DR C.A Ngqoyiya

MUNICIPAL MANAGER.