169 Main Street
Private Bag 53
Umzimkhulu
3297

Email:info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 11/11/2024
KZN435/24/25/009/INFR

INVITATION TO TENDER
UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF MUNICIPAL DIESEL GENERATORS	ULM-INFR 009/25	18/11/2024 @10h:00 am

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **14th of November 2024; cut-off time for buying documents is the 18th November 2024, 15 minutes before the briefing time.**

A compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.**

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9 -
- Municipal utility bill for municipal rates and services for all directors of the company (owners, shareholders. Executive directors / non-executive directors) and for the company to confirm that Municipal rates are not in arrears for more than 90 days.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
  Copy of a marriage certificate if Municipal account in under your spouse.

- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender documents must be signed by the authorized person.

- NB: In the event of a mistake having been made it shall be crossed out in ink and be accompanied by a full signature at each alteration. The municipality reserves the right to reject the tender if corrections are not made in accordance with the statement above. (Usage of correction pen is not permitted)

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Phase of Evaluation

Evaluation criteria

Functionality

Minimum threshold 45 points or 64%

Criteria	Criteria Description	Point Allocation	Verification Method
Relevant Experience	Completed three (3) or more Projects in Generator installation and maintenance.	30 points	Traceable references with contact details to be included for verification. Attach letters of appointment
	Completed Two (2) projects in Generator installation and maintenance.	15 points	

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			and completion certificate or reference letter
Personnel Expertise: Qualifications (Compulsory)	Diesel mechanic trade test at an accredited institution. Registered Electrician (with Wireman's License) who can issue C.O.C Safety officer with SAMTRAC or NOSA certificate for Occupational Health & Safety requirements	20 Points	1.Provide certified copies of trade test certificate) x 1 2.Provide certified copies Wireman's License x1 3.SAMTRAC or NOSA certificate x 1

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Construction Methodology Statement (Minimum 2 pages) (The methodology must include the following subheadings: 1.Approach Method 2. Timeframes 3.Activities (in construction sequence) 4.Construction Administration 5.Quality management 6.Risk Management 7. Occupational health & Safety	Method statement met all the requirements	20 Points	Detailed method statement illustrating the above stated variables in a logical, quantifiable, and tailored manner specific to project
	Acceptable method statement. Only provided limited information	10 Points	A generic statement outlining the above-mentioned items that are not presented in a project specific manner

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NB. It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 64% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.
NB. It is compulsory for a bidder to score 100% on Personnel Expertise:

The 80/20 scoring will apply.
80 Price
20 Specific goals
Specific Goals

The specific goals allocated points in terms of this tender	**Number of points allocated (80/20 system)**	**Verification document(s)**
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. **100%** Points allocation =10 **points**	**Max. Points** **10**	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Companies that are 50% owned by South African citizen. **50%** Points Allocation = 5 **Points**		
Companies that are less than 50% owned by South African citizen. **25%** Points Allocation = 2.5 **Points**		
Promotion of business: - located within KZN province.	**10 Points**	Preferred address on CSD report and certified copy of utility bill on property rates and services for the enterprise / Company. Or Preferred address on CSD report and original letter for the

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		enterprise / Company from Induna / Chief/ ward Councillor (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM PROINTS	**20**	

180 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : **Mr Y Xoko**
Telephone : **039 259 5067**
Email Address : **xokoy@umzimkhululm.gov.za**

All SCM compliance enquiries shall be directed to:

Attention : **Mr S Ndawonde**
Telephone : **039 259 5089**
Email Address : **ndawondes@umzimkhululm.gov.za**

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm on 29th of November 2024** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR C. A. NGQOYIYA
MUNICIPAL MANAGER