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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 19/11/2020
KZN435/20/21/009/PNLG

RE-INVITATION TO QUOTE UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	QUOTATION NUMBER	BRIEFING DATE
SUPPLY, DELIVER AND SET-UP GPS UNIT	ULM-PNLG 001/21	26/11/2020 @ 10h:00

Quotation documents will be available on the municipal website (www.umzimkhulum.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R50 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 23rd of November 2020; cut-off time for buying documents is the 26th of November 2020, 15 minutes before the briefing time.**

Briefing meeting (**Not compulsory**) is scheduled to take place at **UMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, UMzimkhulu 3297**

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS / Commissioned SWORN Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;
- Attach valid lease agreement if the company is leasing the office space
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates

Copy of a marriage certificate if Municipal account in under your spouse

- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Evaluation phase

Evaluation Criteria

Criteria for functionality

Minimum threshold (60% or 18 points)

Criteria	Basis for points allocation	Score	Max. Points	Verification Method
Methodology Methodology sets out the manner in which the bidder will carry out the work. It must include supply, deliver, and provide technical demonstration of the GPS device; include timeframes to complete the task. (Delivery within 3 months from appointment date and a maximum of 1 day to set-up during working hours)	Clear methodology with concise work breakdown structure, timeframe, number of hours for the activities. Delivery within 1 month from appointment date.	Excellent	10	Project methodology. Clearly outline the approaches as per the expected project deliverables.
	Clear methodology with concise work breakdown structure, timeframe, number of hours for the activities. Delivery within 1 month from appointment date. Delivery greater than 1	Good	7	Project methodology. Clearly outline the approaches as per the expected

	month but less than 2 months from appointment date.			project deliverables.
	Clear methodology with concise work breakdown structure, timeframe, number of hours for the activities. Delivery within 1 month from appointment date. Delivery greater than 2 months but less than 3 months from appointment date.	Fair	5	Project methodology. Clearly outline the approaches as per the expected project deliverables.
Expertise The criteria that is to be used is as follows: proven experience in setting up, demonstrating and utilising the GPS system & accreditation.	No. of GPS systems set-up or demonstrated. Number is greater than 2 in the last 5 financial years	Excellent	20	CV with 3 years' experience , traceable references and a certified copy of equivalent valid accreditation
	No. of GPS systems set-up or demonstrated. Number is less than 3 in the last 5 financial years	Good	10	CV with less than 3 years' experience , traceable references and a certified copy of equivalent

				valid accreditation
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The points associated with the comprehensive proposal will be awarded as reflected in the above table. The bidder must score at least 50% in each of the above segment. Even if the bidder has scored 60% threshold but fail to score 50% on one or more of the segments above, the bidder will be considered non-responsive.

Validity period is 120 days

Contact Details

All other enquiries shall be directed to:

Attention : Mr V. Mbuqe
 Telephone : (039) 259 5040
 Fax No : (039) 259 0427
 Email Address : mbuqev@umzimkhululm.gov.za

Closing date

Quotation documents in a sealed envelopes clearly indicating the **quotation number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 04th of December 2020** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Quotation may only be submitted on the quotation documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

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Z. S. SIKHOSANA
MUNICIPAL MANAGER