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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 30/09/2019  
KZN435/19/20/ 005/CORP

### INVITATION TO TENDER ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Supply, Deliver and Install Fire Suppression	ULM-CORP 002/20	08/10/2019 @ 10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R200 per document** or a bank guaranteed cheque made out to **uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **03<sup>rd</sup> of October 2019**; cut-off time for buying documents is the **08<sup>th</sup> of October 2019**, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at **Umzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, UMzimkhulu 3297**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original with the SANAS logo and verified by agencies accredited by SANAS / Original SWON Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;
- Attach valid lease agreement if the company is leasing the office space  
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates

Copy of a marriage certificate if Municipal account in under your spouse

- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head ( example is provided in the tender document).

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

**Evaluation criteria**

**Criteria for Functionality**

**Minimum threshold (60% or 30 Points)**

Criteria	Points Allocation	Maxi. Points	Verification Method
Relevant Experience (3 projects of provision of fire suppression systems) and attached the reference letters.	Three projects completed	30	Attach Referral letters for past experience with contact references for verification.
Use attached template, this template is to be filled by the respective Project Manager or Manager in charge and must be signed, dated, stamped	Two projects completed	20	
Methodology ( structure of the installation)	Clear methodology with concise work breakdown structure, timeframe within two months clear project budget aligned to the tasks and activities.	10	Project methodology
	Partially touched in all aspects with time frame of more than two months	5	
Accreditation certificate (with SAQCC for fire prevention)	Certificate	10	Certified certificate

**The points associated with the comprehensive proposal will be awarded as reflected in the above table. The bidder must score at least 50% in each of the above segment. Even**

if the bidder has scored 60% threshold but fail to score 50% on one or more of the segments above, the bidder will be considered non-responsive.

**NB: on Accreditation segment service providers are compulsory to score full points 100%**

**Contact Details**

All other enquiries shall be directed to:

Attention : Mr G Mngqundaniso  
Telephone : (039) 259 5007  
Fax No : (039) 259 0427  
Email Address : [mngqundanido@umzimkhululm.gov.za](mailto:mngqundanido@umzimkhululm.gov.za)

**Closing date**

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 18<sup>th</sup> of October 2019** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**