

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 06/11/2018
KZN435/18/19/010/CSS

INVITATION FOR QUOTATION UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

| PROJECT NAME | QUOTATION NUMBER | BRIEFING DATE |
|--|------------------|-------------------|
| Supply and Delivery of HIV/AIDS Promotional Material | ULM-CSS 007/19 | 09/11/2018 @10h00 |

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) on the **08th of November 2018** / will be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R50 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the **08th of November 2018**; cut-off time for buying documents is the **09th of November 2018**, 15 minutes before the briefing time.

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9 -
- Municipal rates certificate / statement for the Directors and the company confirm that Municipal rates are not in arrears for more than 90 days or; Attach valid lease agreement if the company is leasing the office space Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents , siblings , grandparents and you are not paying any Municipal rates

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Copy of a marriage certificate if Municipal account in under your spouse

- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head.

Service providers must meet the minimum threshold **percentage for local production and content for the textiles, clothing, and leather and footwear sector of 100% in accordance with the terms of Regulation 9(1) of the Preferential Procurement Regulations, 2017.**

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Evaluation Criteria

Criteria for Functionality

Evaluation minimum threshold is 60% or 24 points

| Relevant experience | Points |
|--|--------|
| 5 projects in supply and delivery of promotional material, of which 2 projects (attach reference letters with contact details to include for verification). must be supply and delivery in branded material | 40 |
| 5 projects with 2 projects in branded material = 40 | |
| 4 projects with 2 projects in branded material = 30 | |
| 2 projects in branded material = 20 | |

120 days Price Validity

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Contact Details

All other enquiries shall be directed to:

Attention : Ms Z. Mgingqizane
Telephone : (039) 259 5070
Fax No : (039) 259 0427
Email Address : mgingqizanez@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Quotation number and Quotation Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 15th of November 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

.....
Z. S. SIKHOSANA
MUNICIPAL MANAGER