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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 07/09/2020  
KZN435/20/21/ 002/ INFR

### RE - INVITATION TO QUOTE UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

| PROJECT NAME  | QUOTATION NUMBER | BRIEFING DATE      | CIDB Grading            |
|---|------------------|--------------------|-------------------------|
| Repair and Maintenance of Ibisi Sportfield – Ward 11    | ULM-INFR023/20   | 10/09/2020 @10h:00 | 1 GB-PE or 1 CE-PE Only |
| Repair and Maintenance of Reitvlei Sportfield – Ward 12 | ULM-INFR 024/20  | 10/09/2020 @10h:00 | 1 GB-PE or 1 CE-PE Only |

Quotation documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) / will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R50 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 09<sup>th</sup> of September 2020; cut-off time for buying documents is the 10<sup>th</sup> of September 2020, 15 minutes before the briefing time

Briefing meeting (Non-compulsory) is scheduled to take place at **Umzimkhulu Municipality Makhosini Boardroom, 247 Mzimkhulu Mlonyana Street, UMzimkhulu 3297**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original with the SANAS logo and verified by agencies accredited by SANAS / Original SWON Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;

- Attach valid lease agreement if the company is leasing the office space
- Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents , siblings , grandparents and you are not paying any Municipal rates
- Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head ( example is provided in the tender document).

Service providers must meet the minimum threshold **percentage for local production and content for the Steel products and content for Steel production and components for Construction of 100% in accordance with the terms of Regulation 13 of the Preferential Procurement Regulations, 2017.**

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

Only locally product goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender

**Condition: The municipality reserves the right to award the bid per zone, to more than one bidder, and not more than one contract per bidder**

### Evaluation criteria

#### Criteria for functionality

Evaluation minimum threshold is 60% or 19 points

| Key aspect of criterion   | Basis for points allocation  | Score     | Max. Points | Verification Method  |           |
|---|--|-----------|-------------|--|-----------|
| Experience of the Bidder (Name of traceable reference with contact details to be included for verification) | One completed project strictly in building construction or Maintenance in the last 2 years starting from 2018. Tenderers to attach traceable reference letters | Excellent | 20          | List of Projects<br><br>Appointment letters<br><br>Completion certificate and reference letter |           |
|   | One relevant project   |           |             |  | 20 Points |
|   | Any other project  |           |             |  | 10 Points |

|  |   |      |   |  |
|--|---|------|---|--|
| Experience of foreman  | 2 or more years' experience in building construction / Maintenance<br><br>Qualification on Civil Works<br><br>NQF Level 5 | Good | 6 | Curriculum Vitae to be attached and copy of a certified copy certificate |
|  | 1 years' experience in building construction / Maintenance  | Fair | 3 | Curriculum Vitae to be attached and copy of a certified copy certificate |
| Construction Method Statement (relevant to the tendered project-maximum 1 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities(in Maintenance sequence), Maintenance Administration, Quality Management, Health and Safety Plan | Method statement met all the requirements.  | Good | 6 | Brief (1 Pages Maximum)  |
|  | Acceptable method statement. Only provided limited information  | Fair | 3 | Brief (1 Pages Maximum)  |

**NB:** It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

Functionality/quality: tender must achieve at least 60% (19/32) in order to qualify for the second stage. The 80/20 scoring will apply.

### **90 days Price Validity**

### **Contact Details**

**All other enquiries shall be directed to:**

**Attention** : Mr L. Mayekiso  
**Telephone** : (039) 259 5059  
**Fax No** : (039) 259 0427  
**Email Address** : [mavekisol@umzikhulum.gov.za](mailto:mavekisol@umzikhulum.gov.za)

**Closing date**

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297 reception area, not later than **12h: 00, 16<sup>th</sup> of September 2020** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted. Tenders may only be submitted on the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**