

# Umzimkhulu



# Municipality

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PROVINCE OF KWAZULU-NATAL

KZN 435

## Application for Employment

1. The purpose of this form is to assist municipality in selecting suitable candidates for an advertised post.
2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.
3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
4. All information received will be treated with strict confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.
5. This form is designed to assist municipalities with the recruitment, selection and appointment of senior managers in term of the Municipal Systems Act, 2000 (Act No.32 of 2000)

### DETAILS OF THE ADVERTISED POST (as reflected in the advert)

Advertised post applying for	
Reference number	
Name of the Municipality	
Notice service period	

### PERSONAL DETAILS

Surname				
First Names				
ID or Passport Number				
Gender	Male			Female
Race	African	White	Coloured	Indian
Do you have a disability?	Yes	No	If yes, elaborate	
Are you a South African Citizen?	Yes	No	If not, what is your nationality?	
Do you hold any political office in a political party, whether in a permanent, temporary or acting capacity?	Yes	No	Expiry date	

<b>CONTACT DETAILS</b>	
Telephone number during office hours	(       )
Mobile phone number	
Postal address	
	Code:
Email address	
Proffered language of communication	

<b>QUALIFICATION (please elaborate on your CV)</b>			
Highest educational qualification obtained			
Name of the School	Highest grade	Year obtained	
Highest tertiary qualification obtained			
Name of Institution	Name of qualification	NQF level	Year obtained

Employer(starting with the most recent)	Post held	From				Reason for leaving
		Month	Year	Month	Year	

<b>DISCIPLINARY RECORD</b>				
Have you been dismissed for misconduct during the past ten (10)	Yes		No	
If yes, type of criminal act				
Date criminal case finalised				
Outcome/ judgement				

**REFERENCES (please elaborate on your CV)**

Name of Referee	Relationship	Tel (office hours)	Cell phone Number	Email

**DECLARATION**

I hereby declare that all the information provided in this application and any other attachments in support thereof is to the best of my knowledge true and correct. I understand that any misinterpretation of my candidature or falsification of information may lead to my disqualification or termination of my employment contract, if appointed.

Signature:

Date :