



## UMZIMKULU MUNICIPALITY

Date issued 12/02/2016  
KZN435/15/16/05BTO

### RE-ADVERT UMZIMKHULU LOCAL MUNICIPALITY PROPOSAL NO. ULM-BTO/007/15

UMzimkhulu Local Municipality invites qualified and experienced service providers for the following Project:

Project Name	Compulsory Briefing Date	Closing Date & Time
Consultant to Review Annual Financial Statement	19/02/2016@11h:00 am	04/03/2016@ 12h:00

The physical address for collection of Terms of reference: UMzimkhulu Local Municipality's Offices, 169 Main Street, UMZIMKHULU, 3297 at Budget and treasury office in cashier's office **upon the payment of a non-refundable R 200.00 per document or a bank guaranteed cheque made out to Umzimkhulu Municipality**

Documents may be collected during working hours between **09:00am** and **16:00pm** from the **16<sup>th</sup> of February 2016** cut-off time for buying documents is the **19<sup>th</sup> of February 2016 @ 10h: 45 am**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Original Valid Tax Clearance Certificate
- Certified Copy of Co. or Ck Documents together with certified copies of members IDs.
- Valid BBBEE certificate certified or original
- Municipal Rates certificate/statement for the Company and the directors
- MBD 4, 8 & 9

Compulsory briefing meeting is scheduled to take place at **the uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297** on the date scheduled above

**80/20 Preference Point System will be used as per the uMzimkhulu Local Municipal SCM policy and functionality will be considered.**

**Validity period for quotations is 90 days**

## Evaluation Criteria

**Evaluation Criteria Threshold 70%**

### **Functionality**

#### **Criteria for functionality**

Criteria	%100	Score	Total
Relevant Experience ( at least 5 years of experience in the compilation of financial statements in accordance with GRAP standard attached reference letter from previous institutions ) 0-1 poor 2-3 Fair 4- Good 5-and above excellent	30%		
Methodology : ( structure of projects)	30%		
Expertise : ( chartered accountant ) attached qualification Personnel: ( attached CV with experience) <ul style="list-style-type: none"><li>• suitably qualified and experienced finance and accounting resources</li></ul> 0-poor ( non -submission & not relevant) 2-fair ( attached but not certified) 3- excellent ( Relevant , attached and certified)	10% 30%		

Weights to be used

- Poor : 0
- Fair : 1
- Good : 2
- Very good : 3

### Closing date

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297, not later than **Friday at 12h00 on**

**the 4<sup>th</sup> of March 2016.** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

**All Project enquiries shall be directed to:  
Senior Accountant**

Umzimkhulu Local Municipality  
P.O. Box 53  
Umzimkhulu  
3297

Attention : Mr S Mgcwaba  
Tel : 039-259 5009  
Fax : 039-259 0427  
siyandam@umzimkhululm.gov.za

---

**Z. S. SIKHOSANA  
MUNICIPAL MANAGER**