



UMZIMKHULU MUNICIPALITY

Date issued 21/ 11/2016
KZN435/16/17/004/MM-RM

RE-ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable experience Professional Service providers to submit a comprehensive proposal/s for:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
WHISTLE BLOWING SERVICES	ULM-MM(RM)003/16	28/11/2016 at 14h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R200 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **23rd of November 2016**; cut-off time for buying documents is the **28th of November 2016**, 15 minutes before the briefing time.

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Register on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD4, 8 & 9
- Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297**.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy Evaluation criteria

Evaluation criteria threshold 70%

Functionality

Criteria for functionality

Criteria	%100	Score	Total
Relevant Experience: (the service provider should have provided the same service to at least 5 institutions, and the service provider must demonstrate relevant experience with recommendation letters from at least previous institutions and attach traceable references) 0-poor 1- 2 Fair 3-4 Good 5 and above – Excellent	50%		
Methodology (Structure of the service)	10%		
Accreditation: with Ethics Institute of South Africa (EthicsSA)	30%		

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

Weights to be used

- Poor : 0
- Fair : 1
- Good : 2
- Very good : 3

Enquiries should be directed to:

Attention	:	Mr M Gumede
Tel	:	039-259 5070
Fax	:	039-259 0427
gumedem@umzimkhulum.gov.za		

Validity period is 90 days

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name** , must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 9th of December 2016** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

.....
Z. S. SIKHOSANA
MUNICIPAL MANAGER