



UMZIMKULU MUNICIPALITY

Date issued 16/03/2016

KZN435/15/16/014/CSS

RE- ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Local Municipality invites qualified and experienced service providers for the following Project:

Project Name	Briefing Date	PROPOSAL NUMBER
Supply and delivery of Library Promotional Material	24/03/2016 at 09h:00	ULM-CSS010/16

The physical address for collection of Terms of reference: UMzimkhulu Local Municipality's Offices, 169 Main Street, UMZIMKHULU, 3297 at Budget and treasury office in cashier's office **upon the payment of a non-refundable R 100.00 per document or a bank guaranteed cheque made out to Umzimkhulu Municipality**

Documents may be collected during working hours between **09:00am and 16:00pm** from the **17th of March 2016**, **cut-off time for buying documents is the 24th of March 2016, 15 minutes before the briefing time.**

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Original Valid Tax Clearance Certificate
- Certified Copy of Co. or Ck Documents together with certified copies of members IDs.
- Valid BBBEE certificate certified or original
- Municipal Rates certificate /Statement for the directors and Company
- MBD4, 8 & 9

Compulsory briefing meeting is scheduled to take place at **the uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297** on the date scheduled above.

80/20 Preference Point System will be used as per the uMzimkhulu Local Municipal SCM policy and functionality will be considered

EVALUATION CRITERIA

Evaluation criteria threshold 60%

Functionality

Criteria for functionality

Criteria	%100	Score	Total
Relevant Experience: (at least 3 projects in supply of promotional material and stationery. Attach traceable reference letters from different institutions) 0-poor 1 - Fair 2 - Good 3 and above – Excellent	80%		
Turnaround time	20 %		

Values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

Validity period is 90 days

All Project enquiries shall be directed to:

Attention	:	Miss V Dlamini
Tel	:	039-259 0681
Cell	:	082 078 8597
dlaminiv@umzimkhululm.gov.za		

Closing date

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality,

located at 169 Main Street, uMzimkhulu, 3297, not later than **12h00, 08th of April 2016**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

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Z. S. SIKHOSANA
MUNICIPAL MANAGER