



UMZIMKULU MUNICIPALITY

Date issued 03/08/2015

KZN435/14/15/003/CORP

RE- ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY PROPOSAL NO. ULM-CORP008/15

UMzimkhulu Local Municipality invites qualified and experienced service providers for the following Project:

Project Name	Briefing Date
Facilitator: Workshop on HIV/AIDS	5/08/2015 @ 11h:00

The physical address for collection of Terms of reference: UMzimkhulu Local Municipality's Offices, 169 Main Street, UMZIMKHULU, 3297 at Budget and treasury office in cashier's office **upon the payment of a non-refundable R50.00 per document or a bank guaranteed cheque made out to Umzimkhulu Municipality**

Documents may be collected during working hours between **09:00am** and **16:00pm** from the 4th of August **2015 cut-off time for buying documents is the 4th of August 2015 @ 10h: 45.**

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Original Valid Tax Clearance Certificate
- Certified Copy of Co. or Ck Documents together with certified copies of members IDs.
- Valid BBBEE certificate certified or original
- Municipal Rates certificate /Statement
- MBD4, 8 & 9

Compulsory briefing meeting is scheduled to take place at **the uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297** on the date scheduled above.

80/20 Preference Point System will be used as per the uMzimkhulu Local Municipal SCM policy

Evaluation Criteria

Evaluation criteria threshold 60%

Functionality

Criteria for functionality

Criteria	100	Score	Total
Relevant Experience (at least 5 projects in last 5 years financial years in training and attached reference letters). 0-poor 1- 2 Fair 3-4 Good 5 and beyond = excellent	40%		
Methodology : (detailed training plan)	20%		
Expertise: relevant certificate in HIV & AIDS education	30%		
Accreditation (accredited certificate in health & welfare & SETA accredited)	10%		

values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

Validity period is 90 days

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297, not later than 12h00, **on the 12th of August 2015**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

**All Project enquiries shall be directed to:
Human Resource officer**

Umzimkhulu Local Municipality
P.O. Box 53
Umzimkhulu
3297

Attention : Miss N Ndlovu

Tel : 039-259 5021
Fax : 039-259 0427
nndlovu@umzimkhululm.gov.za

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Z. S. SIKHOSANA
MUNICIPAL MANAGER