

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 28/ 02/2017
KZN435/16/17/019/CORP

RE- ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable experience Professional Service providers to submit a comprehensive proposal/s for:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Website Upgrade (12 Months Contract)	ULM-CORP007/17	07/03/2017at 10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **2nd of March 2017**; **cut-off time for buying documents is the 7th of March 2017, 15 minutes before the briefing time.**

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that
Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy

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Evaluation criteria

Evaluation criteria threshold 60%

Functionality

Criteria for functionality

Criteria	%100	Score	Total
<p>Relevant Experience: (At least 5 projects in supplying the similar project, of which a minimum of 5 years was carried out within the past 5 financial years starting from 1 July 2011 to date (it is compulsory to attached reference letter with performance).</p> <p>0-Poor 1-2 Fair 3-4 Good 5- and above Excellent</p>	30%		
<p>Methodology: Project plan & Methodology must be included. Detailed proposal of the bidder's proposed solution and how best it suits the council's requirement (structure of the installation)</p>	30%		
<p>Professional indemnity insurance:</p> <p>A cover of atleast R500 000 is required, proof of such must be attached</p>	20%		
<ul style="list-style-type: none"> Expertise: Project team must have qualifications in IT CV's of Web developer ,Project management, graphic designer 	20%		

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NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

Values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

Validity period is 90 days

Enquiries should be directed to:

Attention : Mr G Mngqundaniso
Tel : 039-259 5007
Fax : 039-259 0427
gmngqundaniso@umzimkhulum.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 17th of March 2017** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

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Z. S. SIKHOSANA
MUNICIPAL MANAGER