

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 14/ 02/2017  
KZN435/16/17/021/PNLG

### RE- ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable experience Professional Service providers to submit a comprehensive proposal/s for:

PROJECT NAME	WARD	PROPOSAL NUMBER	BRIEFING DATE
IMPLEMENDING AGENT FOR RURAL HOUSING PROJECT ( 18 MONTHS CONTRACT)	Ward 1 & 2 (1000 unit)	ULM- PNLG006/16	21/02/2017at 09h:00
IMPLEMENDING AGENT FOR RURAL HOUSING PROJECT ( 18 MONTHS CONTRACT)	Ward 3 & 4 (1500 units)	ULM- PNLG014/16	21/02/2017at 09h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R500 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **16<sup>th</sup> of February 2017**; **cut-off time for buying documents is the 21<sup>st</sup> of February 2017, 15 minutes before the briefing time.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD4, 8 & 9
- Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

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Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.

**90/10 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy Evaluation criteria**

### Evaluation criteria

**Evaluation criteria threshold 70 Points**

#### Functionality

#### Criteria for functionality

KEY ASPECT OF CRITERION	BASIS FOR POINTS ALLOCATION	SCORE	MAX. POINTS
Methodology Inclusive of EPWP Framework and Empowering of emerging contractors  (1 – 3 aspects ) = Poor (4 – 6 aspects ) = Fair (7- < aspects ) = Good	<b>CLEAR UNDERSTANDING OF RURAL PROJECT CYCLE, DISPLAY DETAILS AND UNDERSTANDING OF THE FOLLOWING ASPECTS:</b>  1. Understanding of Phases of Packaging (all stages) and implementation 2. Subsidy Mechanism 3. Highlight key risk areas 4. Highlight key stakeholders 5. Understanding of turnkey strategy 6. Understanding of roles of various stakeholders (communities, Engineers, Provincial departments, Municipalities, etc.) 7. Clear understanding of approval processes involved	Good	<b>25</b>
		Fair	15
		Poor	3
Stakeholders organogram	<b>KEY STAKEHOLDERS INVOLVED:</b>	Good	<b>5</b>
		Fair	3

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<p>(1 – 4 aspects ) = Poor (5 – 8 aspects ) = Fair (9 - &lt; aspects ) = Good</p>	<ol style="list-style-type: none"> <li>1. Local Municipality</li> <li>2. Department of Human Settlements</li> <li>3. District municipality</li> <li>4. Community</li> <li>5. Traditional council</li> <li>6. Department of Rural Development (Land Affairs) / Ingonyama Trust Board</li> <li>7. Department of Agriculture and Environmental Affairs</li> <li>8. Department of Co-operative Governance and Traditional Affairs</li> <li>9. Implementing Agent / Project Manager</li> </ol> <p>Any other interested or affected parties e.g. Amafa, Wildlife, Department of Mineral and Energy</p>	<p>Poor</p>	<p>1</p>
<p>Resources organogram (1 – 6 aspects ) = Poor (7 - &lt; aspects ) = Good</p>	<p><b>SOME RESOURCES REQUIRED TO IMPLEMENT THE PROJECT</b></p> <ol style="list-style-type: none"> <li>1. Social Facilitation / Administration</li> <li>2. Construction team</li> <li>3. Geotechnical Engineer</li> <li>4. Environmentalist</li> <li>5. Surveyor</li> <li>6. Civil engineer / structural engineer / building profession</li> <li>7. Project manager</li> <li>8. Construction team</li> <li>9. Town planner</li> </ol> <p>Other relevant resources</p>	<p>Good Poor</p>	<p><b>10</b> 0</p>
<p>Risk areas (1 – 3 aspects ) = Poor</p>		<p>Good Fair</p>	<p><b>20</b> 10</p>

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<p>(4 – 6 aspects ) = Fair ( 7 - &lt; aspects ) = Good</p>	<p><b>CLEAR UNDERSTANDING OF THE FOLLOWING CRITICAL POINTS:</b></p> <ol style="list-style-type: none"> <li>1. Land issues</li> <li>2. Bulks services</li> <li>3. Environmental Assessment</li> <li>4. Technical (quality etc.)</li> <li>5. Geotechnical investigations</li> </ol> <p>Social issues, including agreements, IDP's etc.</p> <p><b>OTHER POINTS THAT COULD BE HIGHLIGHTED:</b></p> <ol style="list-style-type: none"> <li>1. Capacity of governments institutions e.g. Municipalities (District and Local), Provincial Departments etc.</li> <li>2. Financials</li> <li>3. Inflation effects</li> </ol> <p>Socio Political issues</p>	<p>Poor</p>	<p>5</p>
<p>Experience ( Service providers must attach Experience as listed 30 points , company must have 4 &amp; more in all Experience requirements 15- points, company must have between 1-3 in all Experience requirements</p>	<p><b>CLEAR UNDERSTANDING DEVELOPMENT REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Previous record of Packaging for Stage 1, 2, and 3 of housing projects attach reference letters</li> <li>2. Previous record of Construction Management in low Income Housing Projects with attach references letters.</li> <li>3. Previous records of other building related construction and attach appointment letters with completion certificates.</li> </ol>	<p>Good (from 4 ) Fair (1-3) Poor (0)</p>	<p><b>30</b> 15 0</p>
<p>Project Management (0 – 5 aspects ) = Poor</p>		<p>Good Fair</p>	<p><b>10</b> 6</p>

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(6 – 8 aspects ) = Fair (9 – 10 aspect ) = Good	<b>CLEAR UNDERSTANDING OF CONSTRUCTION INDUSTRY, LEAST THE FOLLOWING:</b> <ol style="list-style-type: none"><li>1. Quality</li><li>2. Procurement processes</li><li>3. Cost and cash flow management</li><li>4. Time frames</li><li>5. Development of programme</li><li>6. Scope of work to be undertaken</li><li>7. Integration and co-ordination of all activities in terms of the generic project management knowledge areas</li><li>8. Risk mitigation management</li><li>9. Human resource management</li><li>10. Communication management</li></ol> Subsidy mechanism	Poor	0
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NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 70 Points of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

**Validity period is 90 days**

**Enquiries should be directed to:**

Attention : Mr M Majola  
Tel : 039-259 5052  
Fax : 039-259 0427  
[majolam@umzimkhulum.gov.za](mailto:majolam@umzimkhulum.gov.za)

### **Closing date**

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located

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at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 17 of March 2017** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**