

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 26/ 10/2017  
KZN435/17/18/010/CORP

### RE-ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Provision of VIP Protection For Municipal Office Bearers ( 36 Months Contract)	ULM-CORP002/18	31/10/2017at 10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **27 of October 2017**; cut-off time for buying documents is the **31<sup>st</sup> of October 2017**, 15 minutes before the briefing time.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted.**

- Registered on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- CK document
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

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### Evaluation criteria

#### Criteria for functionality

Minimum threshold 54 points or 60%

Criteria	Required documents	Points allocation	Total
<p><b>Experience</b> (Relevant 5 projects of similar nature for provision of private security services and VIP protection in the last 5 years)</p> <p><b>Documents</b> Appointment letters with valid contact details</p>	Signed Appointment letter on business letter head and references letters with valid contact details.	Non submission =0 Attached 3 =10 Attached 4 =15 Attached all 5 =20	20 points
<p><b>Accreditation</b></p> <ol style="list-style-type: none"> <li>1 Letter of good standing from private security industry registration authority</li> <li>2 Registration certificate with prisa specifically VIP protection</li> <li>3 Letter of authority from the central south African police services for company to possess fire arms</li> <li>4 Proof of ownership for back up vehicles or lease agreement contract for such vehicles.</li> </ol>	<ol style="list-style-type: none"> <li>1. Letter of good standing</li> <li>2. prisa registration certificate</li> <li>3. central SAPS letter of authority</li> <li>4. Vehicle logbooks or lease agreement contact.</li> </ol>	Attached 0-3 =0 Attached all 4 of 4 =40	20 points

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<p><b>Expertise</b> Cvs and qualification of Security/ body guards grades A,B,C,D,E competency in the following:</p> <ol style="list-style-type: none"> <li>1 Advance driving x 5</li> <li>2 Defensive tactics x all 15 body guards</li> <li>3 Shot gun handling competency applicable to all 15 x body guards</li> <li>4 Riffle machine gun handling competency 6x body guards</li> <li>5 Threat assessment competency</li> <li>6 Basic life support/level 1-2 first aid</li> </ol>	<ol style="list-style-type: none"> <li>1 Advance driving</li> <li>2 Defensive tactics</li> <li>3 Shot gun handling competency</li> <li>4 Riffle machine gun handling competency</li> <li>5 Threat assessment competency</li> <li>6 Basic life support/level 1-2 first aid</li> </ol>	<p>Attached 2 Of 6 = 10 points Attached 4 of 6 = 20 points Attached all 6 of 6 = 40 points</p>	40 points
<p><b>Methodology</b> ( demonstrate the level of understanding the project)</p>	<p>Detailed project description touching all aspects</p>	<p>Poor = 0 points Fair =5 points Good = 8 points Excellent =10 pints</p>	10 points

Functionality/quality: tender must achieve at least 60% (54/90) in order to qualify for the second stage. The 80/20 scoring will apply.

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NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

### 120 days Price Validity

### Contact Details

All other enquiries shall be directed to:

Attention : Mr A Chiya  
Telephone : (039) 259 5027  
Fax No : (039) 259 0427  
Email Address : [chiyaa@umzimkhulum.gov.za](mailto:chiyaa@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00 6<sup>th</sup> of November 2017** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**