

Umzimkhulu



Municipality

Tel: (039) 259 5000/5300
Fax: (039) 259 0427

169 Main Street
Private Bag 53
Umzimkhulu 3297

Email: info@umzimkhululm.gov.za

PROVINCE OF KWAZULU-NATAL

KZN 435

KZN435/15/16/025/INFR

INVITATION TO TENDER

UMzimkhulu Municipality hereby requests Experienced, Qualified and Reputable service providers to assist the Municipality with the following projects.

Project Name	CIDB Grading	Proposal Number	Briefing Date	Price for Document
Construction of market stalls in Umzimkhulu rank	4GB or higher	ULM-INFR 027/16	12/04/2016 at 10h:00	R 500.00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment stated on the above table per document or a bank guaranteed cheque made out to uMzimkhulu Municipality, from the **06th of April 2016** between 9h: 30 to 16h00. All service providers are required to come with Tender documents to the briefing meeting. Cut –off time for buying documents is per respective briefing, 15 minutes prior the meeting time.

Compulsory briefing meeting is scheduled to take place at **the uMzimkhulu Municipality, Boardroom, 169 Main Street, uMzimkhulu, 3297** on the date scheduled above.

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the certificate is not submitted

Valid original Tax Clearance Certificate

Valid BBB-EE Certificate Certified or Original

CK documents/ company registration

Compulsory MBD Forms 4, 8 & 9

Municipal rates Certificate / statement for the company and the directors

Conditions of acceptance

- Quotations must be valid for 90 days

90/10 preferential point system will apply

Method 4: Financial Offer, Quality and Preferences

Key aspect of criterion	Basis for points allocation	Score	Max. Points	Verification Method
Experience of the Bidder (Name of traceable reference with contact details to be included for verification)	Four completed (building construction) in the last 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Excellent	20	List of Projects
	Three completed (building construction) in the last 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Good	15	List of Projects
	Two completed (building construction) in the last 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Fair	10	List of Projects
	One completed (building construction) in the last 10 years.	Poor	0	N/A
Qualifications and experience of site agent	National Diploma or NQF 5 with three years experience	Good	15	Certified Copy of Qualification to be attached
	National Diploma or NQF 4 with three years experience	Fair	10	Certified Copy of Qualification to be

				attached
	National Diploma and less than NQF 4 with three years experience	Poor	5	Certified Copy of Qualification to be attached
Experience of foreman	5 or more years experience in road construction	Good	5	Curriculum Vitae to be attached
	3 or more years experience in road construction	Fair	3	Curriculum Vitae to be attached
	Less than 3 years experience in road construction	Poor	1	Curriculum Vitae to be attached
Construction Method Statement (relevant to the tendered project-maximum 2 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities(in construction sequence), Construction Administration, Quality Management, Health and Safety	Method statement met all the requirements.	Good	5	Brief (3 Pages Maximum)
	Acceptable method statement. Only provided limited information	Fair	3	Brief (3 Pages Maximum)
	No Submission	Poor	0	

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<p>Points will be allocated as indicated below for plant and equipment owned by the Tenderer, and which will be available for the project, should the Tenderer be successful: Resources to be hired by the Contractor</p> <p>If the contractor does not own some or any of the plant listed above, and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent is attached from a Plant Hire Company registered with the Contractors Plant Hire Association (CPHA). The letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be unqualified and certified by a Registered Commissioner of Oaths.</p>	<ul style="list-style-type: none"> • Owns 1 or more x 4 ton trucks 		2	<p><i>Details of owned and hired plant and equipment are to be entered in Form D of the Returnable Schedule.</i></p>
	<ul style="list-style-type: none"> • Owns 1 or more water trucks (5000l or larger) 		2	
	<ul style="list-style-type: none"> • Owns a worker compactor or motorized roller 12t 		2	
	<ul style="list-style-type: none"> • Crane Truck (15 t) 		2	
	<ul style="list-style-type: none"> • Contractor owns complete plant requirements 		2	

Letters of guarantee	<ul style="list-style-type: none"> • from authorised financial institution 		10	<p>Letter of guarantee must be attached on returnable schedules</p>
	<ul style="list-style-type: none"> • Broker 		5	
	<ul style="list-style-type: none"> • Non submission 		0	

The procedure for the evaluation of responsive tenders is Method 4 (Financial Offer, Quality and Preferences) and Quality will be evaluated prior to financial and Preference as follows:
Functionality/quality: tender must achieve at least **60% (39/67)** in order to qualify for the second stage. The 90/10 scoring will apply. The points associated with the comprehensive proposal will be awarded as reflected in the above table.

Validity period is 90 days

All technical enquiries shall be directed to the relative Consulting Engineer stated below.

Contact Person	Email address	Contact details
Miss K. Dweba	dwebak@umzimkhululm.gov.za	039 -259 5002
Mr V Mqokoyiyana	info@umpisi.com	031-566 4209

All other enquiries shall be directed to:

**Infrastructure Manager
Umzimkhulu Local Municipality
P.O.Box 53
UMzimkhulu,
3297**

Attention : Ms. K. Dweba

Telephone : (039) 259 5002

Fax No : (039) 259 0839

Email Address : dwebak@umzimkhululm.gov.za

Closing Date and time

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu 3297. **At 12h: 00 on the 22nd of April 2016.**Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

**Z SIKHOSANA
MUNICIPAL MANAGER**

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