



## UMZIMKULU MUNICIPALITY

ISSUED DATE 25/11/2015  
KZN435/15/16/013/CORP

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Local Municipality invites qualified and experienced service providers for the following Project:

Project Name	Briefing Date	PROPOSAL NUMBER
Provision of Multifunctional Printers (36 months Contract)	03/12/2015 at 10h:00	ULM-CORP009/16

The physical address for collection of Terms of reference: UMzimkhulu Local Municipality's Offices, 169 Main Street, UMZIMKHULU, 3297 at Budget and treasury office in cashier's office **upon the payment of a non-refundable R 200.00 per document or a bank guaranteed cheque made out to Umzimkhulu Municipality**

Documents may be collected during working hours between **09:00am and 16:00pm** from the **27<sup>th</sup> of November 2015**, cut-off time for buying documents is the **3<sup>rd</sup> of December 2015**, 15 minutes before the briefing time.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Original Valid Tax Clearance Certificate
- Certified Copy of Co. or Ck Documents together with certified copies of members IDs.
- Valid BBBEE certificate certified or original
- Municipal Rates certificate /Statement for Directors and Company's office
- MBD4, 8 & 9

Compulsory briefing meeting is scheduled to take place at the uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297 on the date scheduled above.

**90/10 Preference Point System will be used as per the uMzimkhulu Local Municipal SCM policy and functionality will be considered**

## **EVALUATION CRITERIA**

**Evaluation criteria threshold 60%**

### **Functionality**

#### **Criteria for functionality**

Criteria	%100	Score	Total
Relevant Experience: the service provider must demonstrate relevant experience with recommendation letters from at least 5 previous institutions and attach traceable references) 0-poor 1-2 Fair 3-4 Good 5 and above - Excellent	50%		
Methodology (structure of the work plan; Programme)	20%		
Must be an Authorized agent/dealer in SA to supply bigger machines ( attach licence)	10%		
3 years' experience for Personnel directly involved in the project on day to day basis and must attach CV	20%		

Values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

**Validity period is 90 days**

**All Project enquiries shall be directed to:**

Attention	:	Mr G Mngqundaniso
Tel	:	039-259 5007
Fax	:	039-259 0427
<a href="mailto:gmgundaniso@umzimkhululm.gov.za">gmgundaniso@umzimkhululm.gov.za</a>		

**Closing date**

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297, not later than **12h00, 08 January 2016**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**