



## UMZIMKHULU MUNICIPALITY

ISSUED DATE 07/10/2015  
KZN435/15/16/009/CORP

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Local Municipality invites qualified and experienced service providers for the following Project:

Project Name	Briefing Date	PROPOSAL NUMBER
Facilitator : Basic Computer Training for 7 Traditional Leaders	12/10/2015 at 10h:30	ULM-CORP006/16

The physical address for collection of Terms of reference: UMzimkhulu Local Municipality's Offices, 169 Main Street, UMZIMKHULU, 3297 at Budget and treasury office in cashier's office **upon the payment of a non-refundable R 50.00 per document or a bank guaranteed cheque made out to Umzimkhulu Municipality**

Documents may be collected during working hours between **09:00am and 16:00pm** from the **8<sup>th</sup> of October 2015**, **cut-off time for buying documents is the 12<sup>th</sup> of October 2015, 15 minutes before the briefing time.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBEE points will not be allocated if the Certificate is not submitted**

- Original Valid Tax Clearance Certificate
- Certified Copy of Co. or Ck Documents together with certified copies of members IDs.
- Valid BBEE certificate certified or original
- Municipal Rates certificate /Statement for Directors and Company's office
- MBD4, 8 & 9

Compulsory briefing meeting is scheduled to take place at the uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297 on the date scheduled above.

**80/20 Preference Point System will be used as per the uMzimkhulu Local Municipal SCM policy and functionality will be considered**

## **EVALUATION CRITERIA**

**Evaluation criteria threshold 60%**

### **Criteria for functionality**

Criteria	%100	Score	Total
Relevant Experience: (at least 5 years in active training and attach reference letters.) 0-poor 1-2 Fair 3-4 Good 5 – Excellent	40%		
Methodology (Detailed training plan: to include theory and practical)	10%		
Accreditation: must be registered to the relevant SETA	30%		
Expertise: Attach a Comprehensive CV and relevant certificates for the facilitator	20%		

Values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

**Validity period is 90 days**

**All Project enquiries shall be directed to:**

Attention	:	Mr S Shinga
Tel	:	039-259 0580
Fax	:	039-259 0427
<a href="mailto:shingas@umzimkhululm.gov.za">shingas@umzimkhululm.gov.za</a>		

**Closing date**

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297, not later than **12h00, 16 October 2015**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**