

# Umzimkhulu



# Municipality

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169 Main Street

Private Bag 53

Umzimkhulu 3297

Email: [info@umzimkhululm.gov.za](mailto:info@umzimkhululm.gov.za)

PROVINCE OF KWAZULU-NATAL

KZN 435

**KZN435/15/16/002/PNLG**

## INVITATION TO TENDER

UMzimkhulu Municipality hereby requests Experienced, Qualified and Reputable service providers to assist the Municipality with the following projects.

Project Name	Proposal Number	Briefing Date	Price for Document
REVIEW OF THE INTEGRATED DEVELOPMENT PLAN FOR 2016/2017 AND REVIEW OF SPATIAL DEVELOPMENT FRAMEWORK	ULM-PNLG 002/16	28/08/2015 @ 10H:00	R300.00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the **non-refundable payment** stated on the above table per document or a **bank guaranteed cheque** made out to **uMzimkhulu Municipality**, from the 25<sup>th</sup> of August 2015 between 9h: 30 to 16h00. All service providers are required to come with Tender documents to the briefing meeting. Cut –off time for buying documents is the **28<sup>th</sup> of August 2015, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at **the uMzimkhulu Municipality, Boardroom, 169 Main Street, uMzimkhulu, 3297** on the date scheduled above.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the certificate is not submitted**

Valid original Tax Clearance Certificate

Valid BBB-EE Certificate Certified or Original

CK documents/ company registration

Compulsory MBD Forms 4, 8 & 9

Municipal rates Certificate / statement

**Conditions of acceptance**

- Quotations must be valid for 90 days

**80/20 preferential point system will apply and functionality will be considered:**

**Evaluation criteria**

**Evaluation criteria threshold 60%**

**Functionality**

**Criteria for functionality**

Criteria	%100	Score	Total
Relevant Experience (at least 5 relevant projects the service provider must demonstrate relevant experience on previous experience with recommendations letters from previous sectors at least 5 institutions and attached reference letters).	60%		
0-poor			
1-2 Fair			
3-4 Good			
5 – and above excellent			

Methodology: ( structure of the work plan)	20%		
Accreditation ( certificate in SAC plan)	20%		

Values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

**Validity period is 90 days**

**All enquiries shall be directed to:**

Contact Person	Email address	Contact details
Miss N Tyekla	<a href="mailto:tyekelan@umzimkhulum.gov.za">tyekelan@umzimkhulum.gov.za</a>	039 259 5004
Mr T Maphumulo	<a href="mailto:maphumulot@umzimkhulum.gov.za">maphumulot@umzimkhulum.gov.za</a>	039 259 5024

**Closing Date and time**

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu 3297. **At 12h: 00 on the 11 September 2015** .Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z SIKHOSANA**  
**MUNICIPAL MANAGER**