

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 26/01/2018  
KZN435/17/18/005/PNLG

### ADVERTISEMENT

UMzimkhulu Municipality hereby requests Experienced, Qualified and Reputable service providers to assist the Municipality with the following project;

Project Name	Proposal Number	Price for Document	Compulsory Briefing
Supply and Delivery of 4 Laptops with bags and 1x Extra bag	ULM-PNLG 005/18	R 50.00	31/1/2018@10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment stated on the above table per document or a bank guaranteed cheque made out to **uMzimkhulu Municipality**, from the **26<sup>th</sup> of January 2018** between 9h: 30 to 16h00. Cut –off time for buying documents is the **31<sup>st</sup> of January 2018**. 15 minutes before the briefing time

Compulsory briefing meeting is scheduled to take place at **the uMzimkhulu Municipality, Boardroom, 169 Main Street, uMzimkhulu, 3297** on the date scheduled above.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBB-EE Certificate Certified or Original
- Compulsory MBD Forms 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

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### Conditions of acceptance

- Quotations must be valid for 120 days

**80/20 preferential point system will apply, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

**Evaluation Criteria threshold 60%**

### Functionality

#### Criteria for functionality

Criteria	%100	Score	Total
Relevant Experience ( 5 relevant projects in supply and deliver in the past 3 financial years and attach reference letters) 0-poor 1-2 Fair 3-4 Good 5- and above- excellent	60%		
Methodology : ( structure of service and turnaround time of delivery)	40%		

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive

#### Values to be used

- Poor : 0
- Fair : 1
- Good : 2

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- Excellent : 3

All enquiries shall be directed to the person stated below.

Contact Person	Email address	Contact details
Mr T Maphumulo	<a href="mailto:maphumulot@umzimkhululm.gov.za">maphumulot@umzimkhululm.gov.za</a>	039 -259 5024

### Closing Date and time

Duly completed tenders in accordance with the tender conditions and rules of the tender, in sealed envelopes clearly indicating the **Project name and Contract number**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu 3297. **At 12h: 00 on the 6<sup>th</sup> of February 2017.** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z SIKHOSANA**  
**MUNICIPAL MANAGER**