

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 22/03/2018  
KZN435/17/18/029/INFR

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Street Cleaning Services ( 12 months contract)	ULM-INFR -032/18	04/04/2018 @12h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R200 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **26<sup>th</sup> of March 2018**; cut-off time for buying documents is the **4<sup>th</sup> of April 2018**, 15 minutes before the briefing time.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297**.

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**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

### Evaluation criteria

#### Criteria for functionality

**Minimum threshold 15 points or 60%**

Key aspect of criterion	Basis for points allocation	Score	Max. Points	Verification Method
Experience: At least 3 relevant projects in the last 5 financial years in street cleaning with traceable reference letters from previous institutions.	3 relevant projects in the last 5 financial years in street cleaning with traceable reference letters either from traditional leaders, councillors or recognised institutions.	Excellent	15	List of Projects
	2 relevant projects in the last 5 financial years in street cleaning with traceable reference letters either from traditional leaders, councillors or recognised institutions	Good	10	List of Projects
	1 relevant projects in the last 5 financial years in street cleaning with traceable reference letters either from traditional leaders, councillors or recognised institutions	Fair	7.5	List of Projects

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	No Submission	Poor	0	List of Projects
<b>Methodology:</b> ( detailed work plan and company profile	<p><b>The methodology must</b> outline the following issues:</p> <ul style="list-style-type: none"> <li>- Workforce adequacy</li> <li>- Working schedule</li> <li>- Supervising layout</li> <li>- Monitoring tool</li> <li>- Reporting</li> </ul> <p><b>Partial methodology</b></p> <p><b>Service providers must cover all aspects on their proposal</b></p>	<p><b>10</b></p> <p><b>5</b></p>		

Functionality/quality: tender must achieve at least 60% (15/25) in order to qualify for the second stage. The 80/20 scoring will apply.

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.**

The points associated with the comprehensive proposal will be awarded as reflected in the table above

120 days Price Validity

### Contact Details

All other enquiries shall be directed to:

Attention : Mrs N Mzozo  
Telephone : (039) 259 5069

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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Fax No : (039) 259 0427  
Email Address : [mzozon@umzimkhulum.gov.za](mailto:mzozon@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 13<sup>th</sup> of April 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**