

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 25/ 04/2017  
KZN435/16/17/021/INFR

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE	CIDB
ROUTINE MAINTENANCE OF UMZIMKHULU TOWNSHIP ROAD ( 24 MONTHS CONTRACT )	ULM- INFR023/17	05/05/2017at 12h:00	6 CE or higher

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R500 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **28<sup>th</sup> of April 2017**; **cut-off time for buying documents is the 5<sup>th</sup> of May 2017, 15 minutes before the briefing time.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

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**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

### Evaluation criteria

**Evaluation criteria threshold 60%**

### Functionality

### Criteria for functionality

Key aspect of criterion	Basis for points allocation	Score	Max. Points	Verification Method
Experience of the Bidder (Name of traceable reference with contact details to be included for verification)	Four completed (tar road maintenance / construction projects) in the past 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Excellent	20	List of Projects
	Three completed (tar road maintenance / construction projects) in the past 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	very Good	15	List of Projects

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	Two completed (tar road maintenance / construction projects) in the past 10 years. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	good	10	List of Projects
	One completed (tar road maintenance / construction projects) in the past 10 years.	fair	5	List of Projects
	No Submission	poor	0	N/A
Qualifications and experience of site agent	National Diploma or NQF 5 in Civil Engineering / Construction Management with four years' experience	Good	15	Certified Copy of Qualification to be attached
	National Diploma or NQF 5 in Civil Engineering / Construction Management with three years' experience	Fair	10	Certified Copy of Qualification to be attached
	National Diploma or NQF 5 in Civil Engineering / Construction Management With less than three years or no experience	Poor	5	Certified Copy of Qualification to be attached

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Experience of foreman	4 or more years experience in tar road maintenance / construction	Good	5	Curriculum Vitae to be attached
	3 or more years experience in tar road maintenance / construction	Fair	3	Curriculum Vitae to be attached
	Less than 3 years experience in tar road maintenance / construction	Poor	1	Curriculum Vitae to be attached
	No Submission	Poor	0	
Construction Method Statement (relevant to the tendered project- maximum 3 pages) The method statement must include the following sub-headings: Approach Method, Turnaround Time to attend on job card , Sequence of Activities (mainly on pothole repairs/ road markings storm water pipe unblocking), Construction	Method statement met all the requirements.	Good	5	Brief (3 Pages Maximum)
	Acceptable method statement. Only provided limited information	Fair	3	Brief (3 Pages Maximum)

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Administration, Quality Management, Health and Safety and Environmental Management Plan.				
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<p><b>PLANT AND EQUIPMENT</b></p> <p>Points will be allocated as indicated below for plant and equipment <b>owned</b> by the Tenderer, and which will be available for the project, should the Tenderer be successful:</p> <p>Resources <b>to be hired</b> by the Contractor</p> <p>If the contractor does not own some or any of the plant listed above, and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent is attached from a Plant Hire Company registered with the Contractors Plant Hire Association (CPHA). The</p>	<ul style="list-style-type: none"> <li>• Owns one or more x 5ton truck</li> <li>• Owns one or more x Standardized road marking machine</li> <li>• Owns one or more x water truck ( 5000l or larger)</li> <li>• Owns one or more x 5m<sup>3</sup> capacity tip trucks</li> <li>• Owns one or more x TLB</li> <li>• Owns one or more x 160kg walk behind double drum roller (Bomag) or 1.8 plate vibrator or 15 kg worker vibrator</li> <li>• Contractor owns complete plant requirements</li> </ul>	<p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p>	<p><i>Details of owned and hired plant and equipment are to be entered in <b>Form D</b> of the Returnables Schedule.</i></p>
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letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be qualified and certified by a Registered Commissioner of Oaths.

**Letters of guarantee** (The guarantee must be 10% of minimum grading required)

- from authorised financial institution
- Broker
- Non submission

**10**

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Letter of guarantee must be attached on returnable

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The procedure for the evaluation of responsive tenders is Method 4 (Financial Offer, Quality and Preferences) and Quality will be evaluated prior to financial and Preference as follows:

Functionality/quality: tender must achieve at least **60% (41.4/69)** in order to qualify for the second stage. The 80/20 scoring will apply.

The points associated with the comprehensive proposal will be awarded as reflected in the above table

### 120 days Price Validity

### Contact Details

All other enquiries shall be directed to:

Attention : Mr L Ndzoyiya  
Telephone : (039) 259 5063  
Fax No : (039) 259 0427  
Email Address : [@umzimkhulum.gov.za](mailto:@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located



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at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 26 of May 2017** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**