

169 Main Street
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Umzimkhulu
3297



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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 22/03/2018
KZN435/17/18/019/CORP

ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Supply and Delivery of Cleaning Detergents (12 Months Contract)	ULM-CORP007/18	29/03/2018at 10:30h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **23rd of March 2018**; cut-off time for buying documents is the **29th of March 2018**, 15 minutes before the briefing time.

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted.

- Registered on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297**.

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80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Evaluation criteria

Minimum threshold 12 points or 60%

Criteria	Basis for point allocation	Score	Max Point	Verification
Relevant Experience: The tenderer should have five projects in the past five financial years in supplying and deliver of goods and services Must attach reference letters with contact numbers for verification (appointment letters)	Relevant Experience: 5 completed projects	Excellent	15	List of projects Appointment letter and letter of completion
	Relevant Experience: 4 completed projects	V. Good	12	List of projects Appointment letter and letter of completion
	Relevant Experience: 3 completed projects	Good	7.5	List of projects Appointment letter and letter of completion
Methodology (State procurement processes and turnaround time) Methodology sets out the manner in which the bidder will carry out the work. It must include supply and deliver	Clear methodology of delivery , timeframe of one month after receiving appointment	Good	5	Project methodology

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	Clear methodology of delivery , timeframe of two months after receiving appointment	Fair	2.5	Project methodology
	Clear methodology of delivery , timeframe of more than two months after receiving appointment	Poor	0	Project methodology

Functionality/quality: tender must achieve at least 60% (12/20) in order to qualify for the second stage. The 80/20 scoring will apply.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

The points associated with the comprehensive proposal will be awarded as reflected in the table above

120 days Price Validity

Contact Details

All other enquiries shall be directed to:

Attention : Mr M Jaca
Telephone : (039) 259 5007
Fax No : (039) 259 0427
Email Address : jacam@umzimkhululm.gov.za

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Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 13th of April 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply

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Z. S. SIKHOSANA
MUNICIPAL MANAGER