

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 28/ 03/2017  
KZN435/16/17/014/CSS

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable experience Professional Service providers to submit a comprehensive quotations for:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Supply and Delivery of Branding Material	ULM-CSS009/17	31/03/2017at 10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the **non-refundable payment of R50 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **30<sup>th</sup> of March 2017**; **cut-off time for buying documents is the 31<sup>st</sup> of March 2017, 15 minutes before the briefing time.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD)
- Valid BBEE certificate certified or original
- MBD4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that  
Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

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**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy Evaluation criteria**

**Evaluation criteria threshold 60%**

### **Functionality Criteria for functionality**

Criteria	%100	Score	Total
Relevant Experience: (at least 5 successfully branding projects the service provider must demonstrate relevant experience with recommendation letters from at least 5 previous institutions and attach traceable references) 0-poor 1-2 Fair 3-4 Good 5 and above - Excellent	70%		
Methodology (structure of the work plan)	30%		

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

#### Values to be used

- Poor : 0
- Fair : 1
- Good : 2
- Excellent : 3

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KZN 435

Validity period is 120 days

Enquiries should be directed to:

Attention	:	Miss T Mahlasela
Tel	:	039-259 5013
Fax	:	039-259 0427
<a href="mailto:Tsondzaba@umzimkhululm.gov.za">Tsondzaba@umzimkhululm.gov.za</a>		

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 06<sup>th</sup> of April 2017** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**