

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 08/ 08/2017  
KZN435/17/18/003/INFR

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE	CIDB GRADING REQUIRED
Provision of Emergency Exit & Painting of Council Chamber	ULM-INFR005/18	31/08/2017 @ 12h:00	2GB –PE /2SL-PE Only

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **25<sup>th</sup> of August 2017**; cut-off time for buying documents is the **31<sup>st</sup> of August 2017, 15 minutes before the briefing time.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

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### Evaluation criteria

#### Criteria for functionality

Minimum threshold 18 points or 60%

Key aspect of criterion	Basis for points allocation	Score	Max. Points	Verification Method
Experience of the Bidder (Name of traceable reference with contact details to be included for verification)	Two completed (building construction/ Building Maintenance/ plumbing) in the last 5 years starting from 2012. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Excellent	20	List of Projects
	One completed (building construction / Building Maintenance/ plumbing) in the last 5 years starting from 2012. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Good	15	List of Projects

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	Less than one completed (building construction / building maintenance / Plumbing) in the last 5 years starting from 2012. Tenders to submit a letter of appointment and completion certificate, if extension time was granted contractor should submit a letter of approval for extension of time	Fair	10	List of Projects
Experience of foreman	3 or more years' experience in building construction/ Plumbing/ Electricity	Good	5	Curriculum Vitae to be attached
	2 or more years' experience in building construction/Plumbing/ Electricity	Fair	3	Curriculum Vitae to be attached
	Less than 2 years' experience in building construction/ Plumbing/ Electricity	Poor	1	Curriculum Vitae to be attached
Construction Method Statement (relevant to the tendered project- maximum 2 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities(in Maintenance sequence), Maintenance Administration, Quality Management, Health and Safety Plan	Method statement met all the requirements.	Good	5	Brief (2 Pages Maximum)
	Acceptable method statement. Only provided limited information	Fair	3	Brief (2 Pages Maximum)
	No Submission	Poor	0	

Functionality/quality: tender must achieve at least 60% (18/30) in order to qualify for the second stage. The 80/20 scoring will apply.

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NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

### 120 days Price Validity

### Contact Details

All other enquiries shall be directed to:

Attention : Mr L Ndzoyiya  
Telephone : (039) 259 5024  
Fax No : (039) 259 0427  
Email Address : [ndzoyiyal@umzimkhulum.gov.za](mailto:ndzoyiyal@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 8<sup>th</sup> of September 2017** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**