

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 22/12/2017
KZN435/17/18/009/BTO

ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Provision of Banking Services 5 year contract	ULM-BTO006/18	12/01/2018 @12h:30

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **5th of January 2018**; cut-off time for buying documents is the **12th of January 2018**, 15 minutes before the briefing time.

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297**.

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80/20 Preference point systems will apply in the Evaluation **and functionality will be considered.**

EVALUATION CRITERIA – STAGE 1 – FUNCTIONALITY 60%

1. The maximum points that can be obtained are 32 points. Physical addresses must be supplied for all branches in UMzimkhulu and if not local then that of the nearest branch.

Proof of registration in terms of the Bank Act 3 points

(Accreditation that should be detailed on this point)

Financial standing – position and performance 3 points

The latest audited financial statements need to be submitted (for past 3 years)

Social responsibility programmes 3
points

Number of programmes	Points allocation
1 programme	2 points
2 programmes	3 points

Refer to bullet number 10 of the document.

Proof of value of fidelity cover (at what value) 3 points

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Undertaking that all services required in this bid can be delivered 3 points

Bidders who give the above undertaking and claim the stage 1 points in this regard will be disqualified if their stage "2 evaluation criteria" proves otherwise

Relationship management team 3 points

Relevant experience: 10 years in servicing government spheres 5 points

Information as requested elsewhere in this document: 9 points

<u>Reference to section</u>	<u>Description</u>	
5.1.	Cash Centre	1 point
5.2.	Interest calculations and retro-entries	1 point
5.3.	Electronic banking services and technical equipment	1 point
5.4.	Service Delivery	1 point
5.5.	Debit/ Credit Card Facility	1 point
6.1.	Service Contract	1 point
6.2.	Safety/ security procedures and insurance	1 point

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6.3.	Implementation of Project	1 point
6.4.	Training	1 point

Bidders are requested to provide proof of the above functionality answers where applicable.

120 days Price Validity

Contact Details

All other enquiries shall be directed to:

Attention : Mr S Mgcwaba
Telephone : (039) 259 5009
Fax No : (039) 259 0427
Email Address : mgcwabas@umzimkhulum.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 2nd March 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

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Z. S. SIKHOSANA
MUNICIPAL MANAGER