

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 22/12/2017
KZN435/17/18/014/CORP

ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
LEASE OF 3 VEHICLES (24 months contract)	ULM-CORP006/18	08/01/2018 at 11:30h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **4th of January 2018**; cut-off time for buying documents is the **8th of January 2018**, 15 minutes before the briefing time.

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted.

- Registered on Central Suppliers Database (CSD)
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- CK document / Company Registration / proof or letter confirming (Sole Trader)
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Evaluation criteria

Evaluation criteria threshold 60%

Number	Aspect	Criteria	Document required	Points
1	Experience in full maintenance leases	Company with 5 years' experience or more relevant in of full maintenance lease	Appointment letters, Invoices and delivery notes	10 points
		Company with 3-4 years' experience or more relevant in of full maintenance lease	Appointment letters, Invoices and delivery notes	6
		Company with 1-2 years' experience or more relevant in of full maintenance lease	Appointment letters, Invoices and delivery notes	3

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

	Project experience	Company must submit at least 3 certified copies of letter of appointment not older than 5 years from the companies who have lease vehicles on full maintenance leases for a minimum period of three years together with contact person address and telephone	3 copies of certified appointment letters with valid contact details	10
		Company must submit at least 2 certified copies of letter of appointment not older than 5 years from the companies who have lease vehicles on full maintenance leases for a minimum period of three years together with contact person address and telephone	2 copies of certified appointment letters with valid contact details	5
		Company must submit at least 1 certified copies of letter of appointment not older than 5 years from the companies who have lease vehicles on full maintenance leases for a minimum period of three years together with contact person address and telephone	1 copies of certified appointment letters with valid contact details	2
2	Capacity and capability	Company must submit details of where these vehicles or equipment are to be serviced which must be within a radius of 116 km from boundaries of uMzimkhulu municipality	Dealership company profile	10

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

		Company must submit details of where these vehicles or equipment are to be serviced which must be within a radius of 116-200 km from boundaries of uMzimkhulu municipality		5
3	Financial standing	Company must submit proof that it is available financially to render this contract by means of a letter from the bank together with the bank rating's	Letter of rating from the bank	Rating A = 5

Company must submit proof that it is available financially to render this contract by means of a letter from the bank together with the bank rating's	Letter of rating from the bank	Rating B =4 Rating C=3 Rating D=2 Rating E=1
---	--------------------------------	---

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Bidders that do not meet the minimum threshold of **15 points** will be eliminated, and will not be considered for the next stage of evaluation which is Price and Preference Points.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

120 days Price Validity

Contact Details

All other enquiries shall be directed to:

Attention : Mr A Chiya
Telephone : (039) 259 5027
Fax No : (039) 259 0427
Email Address : chiyaa@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 26th of January 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

.....

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Z. S. SIKHOSANA
MUNICIPAL MANAGER