

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 30/01/2018  
KZN435/17/18/014/INFR

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
ENVIRONMENTAL CONSULTANT -2018/2019 MIG PROJECT	ULM-INFR013/18	08/02/2018 @10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R200 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **2<sup>nd</sup> of February 2018**; cut-off time for buying documents is the **8<sup>th</sup> of February 2018**, 15 minutes before the briefing time.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297**.

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**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

### Evaluation criteria

#### Functionality

#### Criteria for functionality

**Minimum threshold 36 points or 60%**

Criteria	Points Allocation
<p><b>Relevant Experience:</b> (10 successfully completed projects of similar nature carried out within the past 5 financial years starting from 1 July 2013 to date, (it is compulsory to attach appointment letters and accompanying reference letters with performance rating).</p> <p>Points allocation:</p> <ul style="list-style-type: none"> <li>2 point per project, maximum points for 10 projects and above = 20</li> </ul>	<b>20 points</b>
<p><b>Expertise:</b> The Assessment Practitioner and Environmental Compliance Control Officer should have at least a National Diploma or Degree in Environmental Management or Environmental Science with 10 years' relevant experience (Attach complete CV(s) for each or specify if one person will be responsible for both phases).</p> <ul style="list-style-type: none"> <li>ND or Degree with 2 to 3 years experience – Poor -----</li> <li>ND or Degree with 4 to 6 years experience – Fair-----</li> <li>ND or Degree with 7 to 9 years experience – Good-----</li> <li>ND or Degree with 10 years experience and beyond – Excellent -----</li> </ul>	<p>5 points</p> <p>10 points</p> <p>15 points</p> <p><b>20 points</b></p>

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**Methodology:** It is compulsory for each bidder to prepare and submit with this bid a detailed Implementation Plan / Methodology outlining process activities involved in the whole environmental management process required under this bid, the Process Plan shall also reflect the tendered activity duration presented in weeks, the proposed duration shall be bidding, this shall be converted to specific dates when commencement date is confirmed.

- Partly demonstrated covering some but not all aspects -----
- Highly demonstrated covering all aspects -----

10 points  
**20 points**

Functionality/quality: tender must achieve at least 60% (36/60) in order to qualify for the third stage. The 80/20 scoring will apply.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

### 120 days Price Validity

### Contact Details

All other enquiries shall be directed to:

Attention : Mrs A Mtshali  
Telephone : (039) 259 5006  
Fax No : (039) 259 0427  
Email Address : [mtshalia@umzimkhulum.gov.za](mailto:mtshalia@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 23<sup>rd</sup> of February 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

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**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**