

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 12/02/2018  
KZN435/17/18/016/INFR

### ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE	CIDB Grading
Construction of Thonjeni Gravel Access Road	ULM-INFR017/18	20/02/2018 @10h:00	6CE OR HIGHER
Construction of Mahawini Gravel Access Road	ULM-INFR018/18	20/02/2018 @10h:00	6CE OR HIGHER
Construction of ward 13 Sports Field	ULM-INFR019/18	20/02/2018 @10h:00	4CE OR HIGHER

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R200 per document** or a bank guaranteed cheque made out to **uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **14<sup>th</sup> of February 2018**; cut-off time for buying documents is the **20<sup>th</sup> of February 2018**, 15 minutes before the briefing time.

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

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Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Boardroom, 169 Main Street, uMzimkhulu, 3297.**

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

### Evaluation criteria

#### Functionality

#### Criteria for functionality

**Minimum threshold 40 points or 60%**

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### Method 4: Financial Offer, Quality and Preferences

Key aspect of criterion	Basis for points allocation	Max. Points												
<b>Experience of the Bidder</b>	<p>The bidder must have experience in road construction projects completed over the past 10 years (1 July 2008 to 1 July 2018). Tenders to submit a letter of appointment and completion certificate. The bidder, in their list of projects, must include the name of traceable references with contact details for verification in order to score points.</p> <p>Points will be allocated as follows:</p> <table border="1"> <thead> <tr> <th>Projects Completed</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>5 or more projects</td> <td>20</td> </tr> <tr> <td>4 projects</td> <td>15</td> </tr> <tr> <td>3 projects</td> <td>10</td> </tr> <tr> <td>2 projects</td> <td>5</td> </tr> <tr> <td>1 or less project</td> <td>0</td> </tr> </tbody> </table>	Projects Completed	Points to be scored	5 or more projects	20	4 projects	15	3 projects	10	2 projects	5	1 or less project	0	<b>20</b>
Projects Completed	Points to be scored													
5 or more projects	20													
4 projects	15													
3 projects	10													
2 projects	5													
1 or less project	0													
<b>Qualifications and experience of site agent</b>	<p>The Site Agent must have a Civil Engineering National Diploma or NQF 5. The certified copy of the qualification and CV detailing years of experience must be attached in order to score points.</p> <p>Points will be allocated as follows:</p> <table border="1"> <thead> <tr> <th>Years of experience</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>5 or more years</td> <td>15</td> </tr> <tr> <td>3 to 4 years</td> <td>10</td> </tr> <tr> <td>2 years</td> <td>5</td> </tr> <tr> <td>1 or less year</td> <td>0</td> </tr> </tbody> </table>	Years of experience	Points to be scored	5 or more years	15	3 to 4 years	10	2 years	5	1 or less year	0	<b>15</b>		
Years of experience	Points to be scored													
5 or more years	15													
3 to 4 years	10													
2 years	5													
1 or less year	0													
<b>Experience of foreman</b>	<p>The Foreman must have experience in road construction and the CV detailing years of experience must be attached in order to score points.</p> <p>Points will be scored as follows:</p> <table border="1"> <thead> <tr> <th>Years of experience</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>5 or more years</td> <td>5</td> </tr> <tr> <td>3 to 4 years</td> <td>3</td> </tr> <tr> <td>2 years</td> <td>1</td> </tr> <tr> <td>1 or less year</td> <td>0</td> </tr> </tbody> </table>	Years of experience	Points to be scored	5 or more years	5	3 to 4 years	3	2 years	1	1 or less year	0	<b>5</b>		
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<b>Construction Method Statement</b>	<p>The bidder must attach the method statement relevant to the tendered project (maximum 3 pages) The method statement must include the following sub-headings: Approach Method, Time Frames, Activities (in construction sub sequence), Construction Administration, Quality Management, Health and Safety Plan and anticipated labour demand.</p> <p>Points will be scored as follows:</p> <ul style="list-style-type: none"><li>• Method statement met all the requirements = 5 points</li><li>• Acceptable method statement. Only provided limited information = 3 points</li><li>• No Submission =0</li></ul>	<b>5</b>

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<p><b>PLANT AND EQUIPMENT</b></p>	<p>Points will be allocated as indicated below for plant and equipment <b>owned</b> by the Tenderer, and which will be available for the project, should the Tenderer be successful:</p> <p>Resources <b>to be hired</b> by the Contractor</p> <p>If the contractor does not own some or any of the plant listed above, and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent is attached from a Plant Hire Company registered with the Contractors Plant Hire Association (CPHA). The letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be qualified and certified by a Registered Commissioner of Oaths. <i>Details of owned and hired plant and equipment are to be entered in <b>Form D</b> of the Returnables Schedule.</i></p> <table border="1" data-bbox="411 1301 1123 1615"> <thead> <tr> <th>Required Plant</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>1 or more Motor Grader</td> <td>2</td> </tr> <tr> <td>2 or more 10 cube Tipper Trucks</td> <td>2</td> </tr> <tr> <td>1 or more 25t Excavator</td> <td>2</td> </tr> <tr> <td>1 or more Water Truck</td> <td>2</td> </tr> <tr> <td>1 or more Grid/Pad foot Roller (15t)</td> <td>2</td> </tr> <tr> <td>All plant is owned</td> <td>2</td> </tr> </tbody> </table>	Required Plant	Points to be scored	1 or more Motor Grader	2	2 or more 10 cube Tipper Trucks	2	1 or more 25t Excavator	2	1 or more Water Truck	2	1 or more Grid/Pad foot Roller (15t)	2	All plant is owned	2	<p><b>12</b></p>
Required Plant	Points to be scored															
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All plant is owned	2															
<p><b>Letters of guarantee</b></p>	<p>The Performance Guarantee to be equal 10% of tender sum. The letter of intent to provide performance guarantee must be attached on returnable schedules.</p> <table border="1" data-bbox="411 1816 1147 1995"> <thead> <tr> <th>Type of Guarantee</th> <th>Points to be scored</th> </tr> </thead> <tbody> <tr> <td>From authorized financial institution</td> <td>10</td> </tr> <tr> <td>From the Broker</td> <td>5</td> </tr> <tr> <td>No submission</td> <td>0</td> </tr> </tbody> </table>	Type of Guarantee	Points to be scored	From authorized financial institution	10	From the Broker	5	No submission	0	<p><b>10</b></p>						
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The procedure for the evaluation of responsive tenders is Method 4 (Financial Offer, Quality and Preferences) and Quality will be evaluated prior to financial and Preference as follows:  
Functionality/quality: tender must achieve at least 60% (40/67) in order to qualify for Price calculation. The 80/20 scoring will apply.

NB : Experience for the Sports Field if different from the Gravel Access Road but the rest of is the same

### WARD 13 SPORTS FIELD Experience requirement

Key aspect of criterion	Basis for points allocation	Max. Points								
<b>Experience of the Bidder</b>	The bidder must have experience in sports field construction projects completed over the past 10 years (1 July 2008 to 1 July 2018). Tenders to submit a letter of appointment and completion certificate. The bidder, in their list of projects, must include the name of traceable references with contact details for verification in order to score points.  Points will be allocated as follows:	<b>20</b>								
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-It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

**120 days Price Validity**

### **Contact Details**

**All other enquiries shall be directed to:**

**Project Manager**

**Attention : Mrs A Mtshali**

**Telephone : (039) 259 5006**



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Fax No : (039) 259 0427  
Email Address : [mtshalia@umzimkhulum.gov.za](mailto:mtshalia@umzimkhulum.gov.za)

Or

Consulting Engineer  
Attention : Mr N Sithole  
Telephone : (031) 566 4209  
Fax No : (086) 086 615 1555  
Email Address : [nkululekos@umpisi.com](mailto:nkululekos@umpisi.com)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 2<sup>nd</sup> of March 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA**  
**MUNICIPAL MANAGER**